

**PSG Meeting**  
**Monday, September 15, 2014**

**Opening:**

- Anissa called the meeting to order at 9:40am
- She welcomed everyone to the first PSG meeting of the school year
- Anissa pointed out the exits and asked that cell phones be silenced
- Anissa thanked Linda Jackman for coordinating the Hospitality Table
- Principal Mr. Howard led the Pledge of Allegiance
- Anissa explained that an orange folder would be passed around during the meeting.

This folder contains a sign-in sheet for today's meeting as well as various flyers and sign-up sheets for upcoming events. The folder also contains our Budget for this school year and the August Treasurer's Report. She explained that a motion would be made later in the meeting to accept both of these reports.

- Anissa introduced Principal, Mr. Howard; Assistant Principal, Ms. Marino; and Superintendent Barbara Duncan

**Principal's Report-Mr. Howard:**

- Mr. Howard explained that he maintains an "open-door policy" and will answer any parent questions via email, usually within 24 hours
- He and Ms. Marino maintain an excellent relationship with the PSG Board
- There are daily announcements which are available online and weekly announcements which are sent out from his office on Fridays. The Satz Weekly Bulletin also contains attachments which are fliers from other school and community organizations
- Satz Back to School Night is Tuesday 10/23 at 7pm. They will be following an "A" day schedule.
- The PARCC assessment testing will be in the spring:
  - Mar 9 & 13 for 7th grade
  - Mar 16 & 20 for 8th grade
- The Satz play will be on 11/13 & 11/14 (change from dates listed in District Calendar)

**Guest Speaker-Cathy Kudisch-Student Assistance Counselor:**

- Ms. Kudisch is the faculty advisor for the Holmdel High School Youth Alliance. There is also a William R. Satz Youth Alliance. The Youth Alliance promotes a no-use message to students regarding drugs and alcohol.

**Vice-Principal's Report-Ms. Marino:**

- Ms Marino runs the Intervention and Referral Services (I&RS) which is a group of teachers, guidance counselors and administrators which review the academic and emotional issues of the students that are referred to them. They develop an action plan among the student/teachers/parent
- There has been improvement in the traffic flow in front of Satz in the mornings. It looks like the changes made at the end of last year and over the summer have helped.
- She is looking into a program to award students for academic performance, improved performance and possibly citizenship
- Ms Marino showed the two types of bags (tote bag and drawstring bag) available for purchase which can be used to carry school supplies during the school day. The students should not be carrying all their binders and books throughout the day.

**Teacher's Representative Report-Mrs. Imbro (not in attendance):**

- The Math Club will have their first contest on 9/23 to determine the team that will represent Satz School on 10/18 at Christian Brothers Academy. All students are welcome to join.

--The 1st informational meeting for Project Plus was held on Wednesday 9/10. If your child is interested and did not attend, please have them see Mrs. McCafferty in room 206 or check-out the Project Plus website at [satzprojectplus.com](http://satzprojectplus.com).

--The Patrick Ring Foundation was founded by our math teacher Mrs. Ring, in memory of her son. They will have their first annual March on Epilepsy on 11/1 at Bucks Mill Recreation Area in Colts Neck to raise money and awareness for SUDEP. There will be a 5K run and a 1 mile fun walk. Please go to [patrickringfoundation.org](http://patrickringfoundation.org) to get more information about the organization and event.

--There are a number of new chrome books and laptop carts in the building. Teachers and students are both excited about the ability to infuse more technology into the classroom on a daily basis.

### **Executive Board Announcements-Michele Samson and Anissa Quirk**

--The PSG Executive Board was introduced:

Anissa Quirk and Michele Samson- Co-Presidents

Carolyn Zofchak - VP Membership

Robin Andersen and Stephanie Wuestneck - VP 1&2 Fundraising

Maria Curreri - Corresponding Secretary

Andria Wojtunik - Recording Secretary

Amy Lem Varey - Treasurer

--Anissa recited the goals of the PSG:

\*Provide support for cultural and educational programs at school;

\*Promote social activities that heighten school spirit among students, teachers and staff and advocate safety within our community;

\*Increase interest and involvement and encourage volunteer support; and

\*Foster and enhance communication between parents and faculty.

--Michele reported that everyone should have received their PSG Back to School packet which contains important information on PSG membership, our Calendar of Events and info on various fundraisers. This information is also on the PSG website

--Welcome BBQ for all students is on 9/24. We will need volunteers to help with Costco pick-up the day before and to help set-up and serve the students on 9/24. We will seek donations of water bottles and individual bags of Lay's potato chips.

--Welcome Back Teacher Luncheon is 10/8. We will be looking for volunteers to help serve. We will have a Sponsorship Campaign-in lieu of food donations, we are asking for monetary donations to offset the cost of a catered lunch

--Satz Snack Shack will be held once a month after school in front of the cafeteria-cookies, brownies, cupcakes, fruit, etc. are sold for .50 to \$2.00

--There are still a few Appointed Board positions open--looking for someone to coordinate the 7th Grade Dance, Snack Shack, Hospitality for Special Events and Spiritwear.

--Anissa reported that the "Brain Show Assembly" will be on 9/30- its an educational game show and very entertaining

--Harlem Wizards Event is 11/24-we will need many volunteers to make this event successful. Lisa Cronin and Alyssa Coffaro are chairpersons for this event.

--Spiritwear-we are currently taking orders for Satz apparel and a Holmdel "H" sweatshirt. Orders are due 9/26. Order forms are in the Back to School packet and on our PSG website.

--Green Initiatives-We have boxes in front of main office to collect used shoes and used beauty product containers

--Chartwells - the parent group presidents meet 4 times a year with a representative of Chartwells, our food service provider. Please email us if you have any Chartwells issues.

--PSG Gifting - The PSG intends to gift the school three pieces of classroom equipment totalling just under \$4000. We are submitting a letter to the BOE today to seek their approval of our proposed gifting.

**Vice-Presidents of Fundraising - Robin Andersen and Stephanie Wuestneck:**

- We have received \$1700. so far in our Write a Check Campaign.
- Bertucci's fundraising nights are the 2nd Tuesday of each month
- Yankee Candle sale will be going on in October. The candles will be delivered before Thanksgiving.
- The Alex and Ani/Bistro Night is 10/20
- Satz Clothing Drive is 11/10-11/14

**Vice-President of Membership - Carolyn Zofchak:**

- Student membership is at 40% and Teacher membership is at 48%
- There will be a Membership Raffle at the next PSG meeting

**Treasurer - Amy Lem Varey:**

- The PSG has a current balance of \$6597. which includes approximately \$4000. for gifting.
- The budget for this school year was reviewed.
- Asma made a motion to accept the Treasurer's Report and it was seconded by Chiung-yin Liu

**Recording Secretary - Andria Wojtunik:**

- Please send your speaking points Andria at [wojtunik@comcast.net](mailto:wojtunik@comcast.net).

**Corresponding Secretary - Maria Curreri:**

- Please let Maria know if you are not receiving the PSG emails

**Appointed Board Announcements:**

**Advocating Rights in Special Education (ARISE)-Ana Vander Woude:**

- not in attendance but sent this report:  
ARISE is the parent support group in the school district for families of children with special needs. Our first meeting is scheduled for Thursday, October 23rd at 7pm at Holmdel High School Upper Library Conference Room. Our new website will go live in about a week. If you would like to join our mailing list, please contact co-Presidents, Sabrina Conlan and Ana Vander Woude at [HolmdelARISE@gmail.com](mailto:HolmdelARISE@gmail.com)

**Holmdel Board of Education (HBOE)- Dennis Pavlik:**

- The public portion of the meetings will start at 7:30pm (a half hour earlier than in the past)
- There are some policy/regulations changes that have been passed by the board. One concern is how absences are counted. The regulations and all HBOE information can be found on their website.
- There are 530 students enrolled at Satz this year
- There have been no HIB (harassment/bullying incidences) reported so far this year
- The next Board of Education meeting is 9/24 at 7:30pm

**Holmdel Creative Arts Association (HCAA)-Pat Geller:**

- HCAA is a parent group that promotes and supports the arts in all 4 schools.
- HCAA works to continually develop the arts, theater, fine arts, graphic arts, music, tv production, dance, set production and more.
- Last year the HCAA donated many gifts to the schools including high performance wireless microphones for the high school, choral bells for the chorus, ceramic supplies for the high school, an alto saxophone for Indian Hill, and art supplies for all the schools.
- HCAA also recognizes student accomplishments by granting scholarships to students involved in creative arts (total awarded last year = \$1900.)
- This year the HCAA will be funding an Artist in Residence Program

- HCAA raises funds through the following activities:
  - \*membership-\$10 per family
  - \*Ad Journal - \$50-\$350
  - \*Dedication Plates \$25
  - \*Selling Refreshments at theater productions and the District Art Show
- Karaoke Night will be held 11/1 at The Barn
- Meetings are 1st Monday of each month in the HHS upper conference room

### **Holmdel Alliance - Andria Wojtunik**

- The Holmdel Alliance to Prevent Alcoholism and Drug Abuse (The Alliance) promotes a smoke-free and drug-free lifestyle. The Alliance is made up of administrators, guidance counselors, parents, police officers, student assistance counselors from all the Holmdel schools. They meet once every other month at 1pm in the high school to discuss what is happening in each school and the community at large. The Alliance sponsors speakers on bullying, drug abuse prevention, peer pressure, making good decisions, etc.
- The first meeting of the year was 9/9/14
- The next meeting is 11/11/14
- This week is National Suicide Prevention Week 9/7-9/13

### **Holmdel Foundation for Educational Excellence (HFEE)-Chiung-yin Liu:**

- The first meeting will be held next week
- Last year the HFEE awarded 12 mini-grants to students/teachers
- HFEE gifted a sound system to Indian Hill and renovated the HHS culinary arts classroom.
- HFEE is planning to have their annual Poker Night and Battle of the Faculties again this year. The dinner dance is held every other year so it will not be held this year.

### **Other Announcements from the Floor:**

- Student Directory- please go online to include your information in this year's directory and to order your copy of the directory; the cost of the directory is \$5
- Box-Tops-Jane Zysk- there is a box tops contest going on from 9/15 until 10/29. The homeroom that collects the most valid box tops will receive a free breakfast. There will be one winning homeroom for each grade (7 & 8)
- Laurie Tascione and Carol Lyons will be chairpersons for the 8th Grade Dance. The dance is being held at the Sheraton in Eatontown on the day of graduation.

### **Closing:**

- Anissa thanked Mr. Howard, Ms. Marino, and all the parents for coming to the meeting
- She thanked Linda Jackman for coordinating the Hospitality Table
- Pam D'Aleo won the attendance raffle.
- The meeting was adjourned at approximately 10:50am

Our next PSG meeting will be on Monday, 10/20/14.