

Village School PSA

November 8, 2011

Meeting Notes

Opening – Suzanne Niro

Suzanne called the meeting to order at 9:50AM. Suzanne led the Pledge of Allegiance and then announced that we have a new Treasury Protocol that was added and approved after our last meeting on October 11, 2011. See Appendix B. Ana Vander Woude asked why we needed the protocol and Suzanne explained that we were dealing with parent money. We should secure the parents funds as best as we can.

Ruth Davis and Lisa Kemmerer then approved the minutes from the previous meeting (10/11/2011).

Suzanne spoke first and thanked Jenn Rainess for all of her hard work during **Red Ribbon Week** and said she pulled it all together last minute. She then thanked Terri Ferguson for doing a great job with Bus Safety. She also thanked Michelle Prager and Michelle Sottile for **Ladies Night Out**. She said it was an excellent night, great food, great DJ, great place, good prizes and everyone had a great time.

She spoke about the **Holiday Shop** that would be taking place 11/28-12/2. Volunteers are always needed for setup and put away as well as sales. Talk to Lori Umbrino.

Suzanne asked that we please clear out our closets and give to the Satz Clothing Drive from 11/14-11/18. Gather all of your used clothing and bring it to Door 26. Tracie Trinder asked where the proceeds go and Suzanne said that it is one of the only fundraisers Satz has for the year. Money goes back to the school.

Treasurer's Report – Purvi Shah

See Appendix A

Linda Fernand and Vasilias Loucopoulos then approved the treasurer's report.

Vice President Fundraising – Michelle Prager

Michelle first spoke about *Original Artworks*. She stated that the kids were done with their projects but we decided to extend the deadline for another week. The new due date is Friday, November 18, 2011. Some parents complained that the children seemed rushed and did not finish their projects to their fullest potential. Michelle stated that the parents could come up after the meeting and get extra papers, order forms or bags if they needed. She also said she would send an e-mail to extend the deadline.

She then mentioned in Suzanne Gestrich's absence that anyone who wanted to attend the Holiday Luncheon could do so online through PayPal or give Suzanne \$12. The Luncheon will take place at Park East Restaurant. See Appendix C.

Lastly, Michelle spoke about **School Store**. She stated that \$854 was raised and they are always looking for volunteers to work school store. The next one is 11/17. There is never a school store in December due to the Holiday Shop. Anyone willing to volunteer should contact Michelle Prager or Jennifer Campillay.

Vice President Fundraising – Michelle Sottile

Michelle opened by thanking Debbie Brew and Dina D'Ambrosi for all of their help on the beautiful

baskets and Ad Journal for **Ladies Night Out**. She also thanked all of the volunteers for all of their hard work. She then spoke about the next coming fundraiser which would begin on 11/21 and end on 11/23. The strip mall past Target agreed to give the PSA 15% of the profits if anyone came in with the flyer. See Appendix D. Michelle also reported that the **HFEE** website has been down and it would be back up within the next day or so.

Vice President Communications/Membership – Lynn Saporito

Lynn opened by sharing her membership was now at 50%. She said that Mr. Schillaci would be picking a winner for the Monster Mini Golf Package. The winner need not be present. She also mentioned going to our website holmdelparents.org or Facebook for any information we need about the school or PSA.

Appointed Board Liaison – Darlene Kiss

Darlene opened by sharing the status for three appointed board members who were not at the meeting. First, she reported that Cheryllee Schachel (Historian) reminds everyone to send pictures to PSAHistorian@live.com. She said that Cheryllee needed a good picture of the three teachers that won the Halloween costume contest - Marcia Vaccarino, Randi Weiss and Annette Brennan. They could be together or separate, just a clear picture of them in costume. It could also be of them with a student.

Jenn Rainess, did not attend but she said Red Ribbon Week was a huge success. We donated several car loads of food to Lunch Break, the food pantry in Red Bank. They were so grateful. The kids loved having their hands traced and stomping on the bubble wrap during lunch. We collected \$620.85 during the coin wars and the third grade collected the most money.

Vincent Daniele, who was not there as well, asked that any information for the newsletter be sent to his e-mail address, VMD1310@yahoo.com, no later than November 14th.

Darlene then reported that everyone would be receiving their school spirit items via kid mail today, 11/8. Profit thus far is \$1048.00.

Darlene mentioned that even though the **Plant Sale** would be taking place in May we still need volunteers and the sign up sheet would be passed around today.

Finally, Darlene reported on games and books. She stated happily that they didn't need to buy anything. Everything was donated and the teachers were so grateful!

Recording Secretary – Suzanne Gestrich

Suzanne was unable to attend. Suzanne Niro made an announcement on Suzanne G's behalf that we would be having the Holiday Lunch in lieu of the December meeting. We all should just meet at Park East.

Principal's Report – Mr. Schillaci

Mr. Schillaci thanked everyone for a wonderful Halloween Parade. He stated that everyone was very cooperative and they stayed within the white lines on the field. Ana Vander Woude stated that there are a lot of people who continue to bring pets even though there are No Pets Allowed and park in illegal spaces, park in fire zones and handicapped parking spaces. Chimin Hu suggested that maybe we could have the Parade at all different times. Mr. Schillaci said that due to all the class parties we would run into the same conflict. Michelle Sottile suggested that we call the Holmdel Police Dept and ask if they would send over the Police Explorers(Police Cadets eager to get on the force). They may be able to keep order like they did at BBQ/Movie Night.

He then stated due to the back to school conferences we would have half days. He said he would send out an e-mail blast to remind parents of the half days.

He mentioned that the Rain Gardens tables were installed and Ms. Dempsey already scheduled lesson plans. He thanked the HFEE again for giving that to Village School.

Vice Principal's Report – Dr. Ledford

She was unable to attend.

Teacher's Representative – Kara Devaney

Ms. Devaney thanked everyone for all the teachers for contributing games and toys and she also thanked everyone for a successful **Red Ribbon Week**.

Specialized Fundraising – Sandra Szilasi

Sandra reported that there is a *Boxtops for Education* competition that would take place Jan/Feb. Each grade will have a winning class.

Boxtops thus far have made \$150.

Cultural Assemblies - Danielle Curcio

She mentioned that next week there would be a 40min crash course in Laser Science and a Musical Health Show December 19th.

Holiday Shop - Lori Umbrino

She stated that we have a new vendor, Penguin Patch. There would be no price tags or stickers. Everything would be matched up by a code and setup based according to their price range. She mentioned she needed volunteers for set up day 11/28 around 9:15am. She also needed help taking down 12/2. Items would be priced from 25 cents to \$12. The holiday shop is open to all children in the school - Pre-school to Third Grade.

ARISE – Ana Vander Woude

Ana said there was nothing to report this month. The next meeting is November 26th.

BOE – Ana Vander Woude

Ana reported that the BOE may consider joining with the Holmdel Recreation Camps over the summer and possibly making them an extended day with other programs. Mr. Dangler may have summer enrichment programs and they may have a summer language program. Gifted and Talented programs may be considered as well. Indian Hill approved a new Vice Principal, Mike Ferrarese who will be starting in January.

Ana reported about the Quarterly HIB report that must be submitted to the state. Holmdel reported five incidents. Two were confirmed and three were unfounded. She went on to explain that each school must report bullying incidents and if they were unfounded it meant that it may not have been an actual bullying case. She also told us that Holmdel reported four acts of Vandalism, seven acts of Violence, and no weapon report or substance abuse reports. Satz and the High School had a low number this year.

Bingo Night and Carnival – Dina D'Ambrosi

Dina reported that Bingo Night for grades K-1 will be 1/27/2012; grades 2-3 will be 2/3/2012. She asked for volunteers and stated that maybe parents could come to the other Bingo Night to help out.

She also stated that a volunteer sheet was going around. She also needed a clean up crew and people to work the snack table. Pizza will be served at 6pm and bingo will go from around 6:30pm to around 8pm.

Dina stated that the Carnival would not be until May but she appreciates new ideas so we can change it up a little bit. She mentioned that we would have a photo booth this year where the children would take funny pictures with hats and scarves. Many people called out and asked that she leave out the hats and scarves due to our recent lice problems. She agreed. She also mentioned a Balloon Person, Face Painting and she said that Michelle Prager sent her an idea about Ricky's Ice Cream Parlor coming to share some candy and ice cream at the Carnival. She loves all the new ideas and is sure the Carnival is going to be successful.

Attendance Raffle:

Sandra Szilasi won the attendance raffle.

Monster Mini Golf Winner:

Mr. Schillaci picked the winner out of the bag and it was the Williams Family. They were not present. Lynn Saporito notified them and gave them their [Monster Mini Golf](#) Funpack Prize Package.

Closing

Chimin Hu and Alicia Baylock motioned to adjourn the meeting at 10:50am.

APPENDICES

Chartwell's Lunch Program

Jim Gillespie, District Manager, came to speak and mentioned that he is not paid a salary but a fee for services. Any revenues go directly to the school district. He was accompanied by Laura Blasucci. She mentioned that there are bagels served every day. If the children don't like the options, they can eat a bagel. Food is served on styrofoam trays and there are 5 compartments on each tray.

Jim mentioned that food delivery is a key factor in the change of the menu plan for the day. If he doesn't get a delivery he has to serve what he can. He also mentioned that there are few leftovers because he knows how many children eat each item, for example pizza. Each week, he is able to estimate how much he should order.

Appendix A

VILLAGE SCHOOL PSA - TREASURER REPORT
NOVEMBER 2011 - activity through 10/31/11

CURRENT ASSETS	
Checking Account - Wells Fargo	\$ 39,255.30
Money Market Account - Wells Fargo	12,755.15
TOTAL CURRENT ASSETS	\$ 52,010.45
INCOME	
Specialized Fundraising	\$ 2,230.00
BBQ/Movie Night	1,722.75
Ladies Night Out	14,313.00
Membership	1,170.00
School Store	1,669.85
SchoolKidz Kits	197.12
Spiritwear	3,534.00
Write-a-Check Campaign	860.00
End Of Year Breakfast	20.00
PayPal Balance *	4,412.30
Interest Income	2.67
TOTAL INCOME	\$ 30,131.69
EXPENSES	
2011 GIFTS	\$ 1,158.99
2011/2012 Steps to Literacy Gift	8,773.42
TNT Tennis **	4,461.00
BBQ/Movie Night	2,228.95
Bingo Night	352.36
Bank Charge	11.96
Hospitality	95.63
Ladies Night Out	11,045.62
Professional Accounting Fees/Tax Filing Fees	450.00
School Store	1,289.51
SchoolKidz Kits	197.80
Teachers' Luncheon	800.00
TOTAL EXPENSES	\$ 30,865.24
EXCESS/(DEFICIT)	\$ (733.55)

* Includes LNO (\$4,116.75), Membership (\$197.37), Write-a-Check (\$98.18)

** Tennis Income (will appear in Dec report) \$ 6,150.00

EXECUTIVE BOARD MEETING

OCTOBER 11, 2011

RE: TREASURY PROTOCOL

The Executive Board met to discuss protocol for money handling at PSA events throughout any given school year. It was determined that the handling of funds should be a matter of record and set forth effective October 11, 2011.

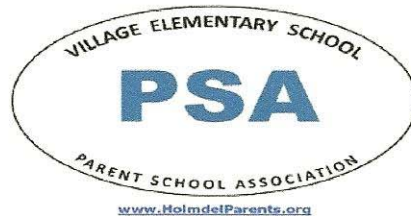
The handling of PSA funds should be as follows:

- All ticket sales or money collection should be handled by Executive Board members when possible.
- If Executive Board members are not available the Treasurer may delegate such responsibility to an Appointed Board member with concurrence of the President.
- All handling of funds, either by Executive or Appointed Board members, should be a parent with a child presently enrolled in Village School.

This protocol shall be made part of the PSA By Laws effective this date (November 8, 2011).

Appendix B

Appendix C



HOLIDAY LUNCHEON

December 13, 11:30AM (in lieu of PSA Meeting)

Park East Restaurant
3352 Route 35 South (at Holmdel/Keyport Rd.)

Cost: \$12 (includes entrée, soft drink, coffee/tea and dessert)



Signup by December 9th through PayPal at **HolmdelParents.org** or send your name and cash, or check made to Village PSA, via kid mail in an envelope marked "PSA Holiday Lunch"
Questions - Contact Suzanne Gestrich at 732-264-6968 or PSArecording@live.com



Appendix D



As we prepare for Thanksgiving, let's give thanks to our local businesses as they help Village School!

- Visit businesses below located at 623-637 Palmer Avenue (a few minutes from Target)
- November 21st-23rd.
- Print this flyer, or mention the Village School Fundraiser, and each store will donate 15% of each sale toward Village School.

Cookienapped

Delicious homemade cookies to
Accompany Thanksgiving Dinner!
Village School Hours:
12-8 PM

Miggs Place

Stop by for breakfast or lunch
Breakfast and lunch specials.
Village School Hours:
6 AM - 3 PM (closed Nov 23rd)

Carol's Shore Cuts

Hair cuts for the entire family!
Men & Boys, walk-ins acceptable
Ladies, please call for an appointment
732-787-0843

Village School Hours:

Nov. 21st, 8:30 AM-5:30 PM

Nov. 22nd-Nov. 23rd, 8:30 AM-7:30 PM

Bloomin' Tails

Self-service doggy baths
Walk-in & all supplies provided!
Appointments made during
this time for a future grooming
appt.will benefit Village School

*Please call for an appointment:
732-228-2628

Village School Hours:

9 AM - 4 PM

Attendance Sheet

	NAME	E-MAIL	COMMITTEE
1.	Vasilica Loucopoulos	BETSYKL11@aol.com	
2.	Bhama Shah	bhavna316@yahoo.com	
3.	Dina D'Amorosi	dinad23@verizon.net	
4.	Nebbie Brew	debbrew@verizon.net	
5.	Alicia Baylock	avbaylock@verizon.net	
6.	Sandra Szilasi	sandrahoo@mac.com	Box Tops/Hospitality
7.	Linda Fernand		Hospitality
8.	Vanessa Merhi	vmerhi@earthlink.net	Go-Green
9.	Tracie Trinder	tracietrinder@hotmail.com	
10.	Ruth Davis	garrettdavis@comcast.net	
11.	Chimin Hu		
12.	Ana Vander Woude	toKyorw@msn.com	ARISE + BOE
13.	Keri Todisco	keritodisco@yahoo.com	plant sale, holiday shop
14.	Heather Skogner	Thetwoqts@Aol.com	
15.	Judi Rabkin	Judirabkin@gmail.com	
16.	Lisa Kemmerer	lisa_kemmerer@yahoo.com	
17.	Danielle Curcio	Danni114@verizon.net	Cultural Assembly
18.	Lori Umbrino	Umbrinos@verizon.net	Holiday Shoppee
19.	Laurie Miele	La777@mac.com	
20.	Paramita Bodnar	Prbat@comcast.net	
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