

PSG Meeting
Wednesday, April 23, 2014

Opening:

- Anissa called the meeting to order at 9:35 am
- She welcomed everyone to the meeting and noted, in particular, our guests of honor for Administrative Assistants Day, Diana Scognamillo (in attendance) and Donna Russoniello (not able to attend)
- Anissa pointed out the exits and asked that cell phones be put on "vibrate"
- Anissa thanked the Satz teachers for the hospitality table
- Mr. Howard led the Pledge of Allegiance
- Anissa passed around the orange folder with sign-up sheets for various upcoming events

Principal's Report-Mr. Howard:

- 4/28-5/1 is NJAsk testing.
- Report cards were mailed out 4/22
- In response to parent question about safety procedures on the DC trip, Mr. Howard stated that safety routines are discussed with the chaperones and students and color-coded t-shirts help the chaperones keep track of the Satz students while they are touring the city
He will go over hotel fire exits and protocols with the chaperones and the students.

Special Guest-Diana Scognamillo, Administrative Assistant:

- Diana talked about her experiences over the many years that she has worked at Satz under many different administrators. She was presented with a gift from the PSG in honor of Administrative Assistants Day.

Assistant Principal's Report-Ms. Marino:

- Halligan presentation on bullying and the risk factors that indicate that bullying may be taking place will be presented on 4/28. There will be a presentation for students during the day and a separate presentation for parents that night from 7-8:30pm
- The Guidance department is working on rooming issues for the DC trip
- Incoming 7th Grade Parents meeting is scheduled for 5/20
- She reminded parents that the regular Satz dress code is in effect during the DC trip and parents should take note of the length of their child's shorts and make sure that they comply with the dress code ("fingertip length")

Teacher Representative's Report-Ms Rafferty:

- The Satz Talent Show is 4/24. Admission is \$5.
- Thank you to the PSG for their help with the 8th Grade Fair

Executive Board Announcements-Dina Hamwi and Anissa Quirk:

- Drop-off Procedures – as a follow up to our last meeting, new procedures have been proposed – Nicole Collins mentioned the parking lot will be repainted over the summer so it's ready by September - Mr. Howard would you like to elaborate?

- Beautification – please take note of the two additional benches that were installed in the front of the school as well as the beautiful flowers that have sprung up; the 9/11 Memorial will be landscaped by Friday.
- Satz Snaps – we are now accepting photographs taken by the students that have a Spring Theme – these will be displayed throughout the school; take note of the Winter Scene photos posted on the bulletin board in the Main Office.
- Satz Snack Shack – next date is tomorrow, Thursday, April 24th – after school outside the cafeteria; there is a sign-up sheet to help in the orange folder.
- Chartwells – there will be another meeting in May – if you have any concerns, please email us.

- DH to report – Spiritwear – we are taking orders until April 30th
- Anissa & I attended Indian Hill’s PLG meeting earlier this month to give a brief overview of the PSG and encourage the incoming 7th grade parents to get involved with the PSG.
- Spring Pictures – please encourage the students to take a picture as the PSG will receive \$2 per student – which will bring in funds to the school.
- Teacher Appreciation Luncheon – Wednesday, May 7th – if you would like to make a donation to support this event, there is a sign up sheet in the orange folder.
- Recycling –
 - Box Tops & LFE – please continue sending in your boxtops and LFE.
 - Shoebox Program – keep sending in shoes to be recycled.
 - Terracycle Beauty Products – 3 more boxes were shipped out - keep sending in Beauty products. Our school earns money!

Amazon Smile – we sent an email on how to select William R. Satz as your choice when shopping – directions are posted on the website

Vice-Presidents of Fundraising-Robin Anderson and Christina Pinnero:

- YANKEE CANDLE
 - March 21-April 4
 - \$264.29 + \$58 (on-line orders) = \$322.29
 - On-line ordering with delivery to home still available

- BERTUCCI’S DINING FOR DOLLARS
 - 2nd Tues of each month

- April -
- Next event Tuesday, May 13
- This is turning out to be a very steady moneymaker for us

- MARKET DAY
 - March - \$51.11
 - Orders due this Friday April 25 on-line
 - New items
 - Earnings to date: \$526.35

- CLOTHING DRIVE
 - THIS WEEK - April 21-26
 - Drop at door 26
 - School Days 10:00-1:30
 - Saturday 9:00-1:00
 - Thank you to all schools for promoting this semi-annual event.

- HOULIHANS
 - Wednesday, May 28
 - 10% of all sales up to \$1000, after \$1000 we earn 15%
 - Flyers on website
 - Facebook event promo

- BARNES AND NOBLE
 - Yearbook Signing Party & Hangout
 - Get your summer reading books
 - 6/16 (through 6/19)
 - Signs are ready

- WRITE-A-CHECK
 - YTD - \$1420
 - LY - \$4500

- CHEEBURGER CHEEBURGER
 - Cancelling

- ALEX & ANI
 - \$810.45 - 2014
 - Will re-book in July for October 2014

- BISTRO
 - \$150 - 2014
 - Will re-book when schedule Alex & Ani

Vice-President Membership-Debbie Brew:

--Membership is at 35%

Treasurer-Jen Lee:

--Copies of the monthly Treasurer's Report were distributed on the tables and a motion was made by Dina Sardo to accept the report and the motion was seconded by Bianca Mackey.

Recording Secretary-Andria Wojtunik: No report

Corresponding Secretary-Dani Page: No report

Appointed Board Announcements:

Nominating Committee:

--The Nominating Committee met last month to come up with a slate for the PSG Executive Board for 2014-15 school year. The Nominating Committee members are as follows: Debbie Brew-Chair, Linda Fernand, Alicia Baylock, Bianca Mackey, and Dina Hamwi. The Slate of Officers for the PSG Executive Board 2014-15:

Co-President: Anissa Quirk

Co-President: Michele Samson

1st VP Membership: Carolyn Zofchak

1st VP Fundraising: Robin Anderson

2nd VP Fundraising: OPEN

Corresponding Secretary: Maria Curreri

Recording Secretary: Andria Wojtunik

Treasurer: OPEN

Next month the election of these officers will take place. If the two positions remain open at that time then those positions will be filled by Executive Board vote at a later date. All 6 positions have incoming 7th grade students.

ARISE-Ana Vander Woude:

--Their next meeting will have a speaker who will speak on the topic of special needs financial planning

--There are new Holmdel Recreation programs for special needs children

HBOE-Ana Vander Woude:

--last meeting was 4/9

--they will have a table at Holmdel Community Day

--The HBOE are currently discussing the school budget and the allocation of the funds within the budget

--the cabinets in the Nurse's office need to be repaired/replaced and there is money left in this year's budget to address this

--the next meeting is 4/30

HCAA-Julie Stolker (not in attendance):

--The Satz Talent show is 4/24 at 7pm

- HCAA will vote on their new slate of officers at their next meeting on 5/5
- HCAA is looking for new members. Please come to the next meeting to find out what HCAA does and how you can get involved.

HDAA-Andria Wojtunik:

- The rescheduled presentation, " Heroin: Are You Talking To Your Kids Yet?" will take place on 5/1 at 6:30 pm in Holmdel High School Auditorium

HFEE-Chiung-yin Liu:

- The Battle of the Faculties was a sell-out
- Dinner Dance on 4/5 was very successful
- Mini-grant applications will be reviewed next week

CLOSING

- Anissa made a motion to accept the minutes from the 3/17/14 PSG Meeting. It was accepted by Alicia Baylock and seconded by Ana Vander Woude.
- Dina Sardo won the Attendance Raffle
- Anissa thanked Mr. Howard and Ms Marino for attending the meeting
- The next PSG Meeting will be on Monday, 5/19/14.

The meeting was adjourned at 11:05 am.