Village School PSA

September 11, 2012

Meeting Notes

Opening

Dina D'Ambrosi opened the meeting at 9:45AM. Principal Brian Schillaci led the pledge of allegiance and asked everyone to remain standing so that we could observe a moment of silence for those lost eleven years ago today on 9/11/2001.

President's Report - Dina D'Ambrosi

Dina first introduced herself as the new PSA President and then welcomed everyone to the first PSA meeting of the 2012/2013 school year.

Next, Dina introduced the PSA executive board and the other school officials seated at the head table.

- Appointed Board Liason Darlene Kiss
- Treasurer Purvi Shah
- Vice President Fundraising Debbie Brew
- Vice President Fundraising Lori Umbrino
- Vice President Communications, Technology and Membership Lynn Saporito
- Recording Secretary Suzanne Gestrich
- Principal Brian Schillaci
- Interim Assistant Principal Dr. Antonia Martinez
- Teacher Liason to PSA Christine Barbara
- Teacher Liason to PSA Kara Devaney

Because it was the first meeting of the year, Dina then provided an overview of the goals and activities of the PSA. In summary, the PSA's goal is to provide fun activities for our families and enhance the educational opportunities of our children. One way it does this by sponsoring fundraisers. From these fundraisers, the PSA has provided the following:

- Free Field Trips for our Children
- Cultural Assemblies
- Year Book
- 3rd Grade Social/Party
- Teacher appreciation gifts and luncheons

Dina then provided examples of memorable experiences sponsored by the PSA that are not fundraisers. They include:

- Olympic Night (9/21/2012)
- Bingo Night (March)
- Earth Week (Spring)
- Red Ribbon Week (Fall)

Dina then spoke briefly about membership. She encouraged all to join the PSA and to pay their \$5

membership dues. Moreover, she reminded everyone that the dues are per family (not student) and that they are annual. Therefore, if someone signed up and paid last year, they need to do the same again this year.

Dina also remarked that PSA appreciated not only membership support but also financial support throughout the year. Examples include, cash donations, **Carnival** food donations, and **Carnival** and **Ladies Night Out** prize and basket donations etc...

Dina then acknowledged the PSA executive board, appointed board and committee members who worked throughout the summer. Specifically, she acknowledged:

- Lynn Saporito for her work on the Back to School Packet
- Debbie Brew for her work on the **Kindergarten Survival Guide**
- Debbie Brew and Lori Umbrino for their work on Ladies Night Out
- Vin Daniele for his work on the newsletter (which came out in August)
- Michelle Prager for her work in distributing the SchoolKidz Supply boxes
- Linda Fernand and the Hospitality Committee for breakfast today and their efforts on the Back to
 School Teachers Luncheon
- Purvi Shah for her work paying bills and transitioning between the new and old executive committee
- Spiritwear Committee (Darlene Kiss et al.) for their efforts getting the Spiritwear set up for this school year
- School Store Committee for their work in gearing up the School Store for this year with new inventory, products etc...
- Special Events Committee for their work in planning Olympic Night and the Kindergarten Meet and
 Greet at Chuck E Cheese
- Suzanne Gestrich for her work on the Kindergarten Survival Guide and donation letters

Finally, Dina shared that the PSA was looking for another historian. That person does not need to take photos. They simply need to organize the photos received.

Principal's Report - Brian Schillaci

Mr. Schillaci opened by thanking the staff and Terri Ferguson and her bus greeters for a fantastic first week of school.

He then shared that he and Dr. Martinez met with the 1st, 2nd and 3rd grade students during their recess periods Wednesday and Thursday. And on Friday, once they were acclimated, the students began outdoor recess.

Next Mr. Schillaci talked about improvement projects at the school. Over the summer, the pre-K hallway ceiling was improved and new lights (with motion sensors) were installed. These improvements are planned for the 2nd grade hallway as well. Solar panels are currently being installed on the roof. Because of this, the side parking lot will be closed for a brief period.

He then moved on to talk about **Back to School Night** which was held for pre-K through 1st grade last night (9/10/2012) and will be held for grades 2 and 3 on Thursday September 13. The most significant change this year is that parents will be required to sign up for the November parent-teacher conferences at **Back to School Night.**

Subsequently, Mr. Schillaci described an Eagle Scout project that was completed at Village over the summer. To help navigate the large building, the scout painted 5 different colored bricks on the walls of the hallways. Each color signifies, the path for that grade.

- Blue is 3rd
- Red is 2nd
- Orange is 1st
- Green is K
- Yellow is Pre-K

Mr. Schillaci then reminded the parents of a practice he began two years ago. Each day a 3rd grader will get the opportunity to lead the pledge of allegiance.

Finally, Mr. Schillaci welcomed Village School's new Interim Assistant Principal, Dr. Antonia Martinez

Interim Assistant Principal's Report - Dr. Antonia Martinez

Dr. Martinez began by introducing herself to everyone. She also shared that she thought very highly of the district for appointing an Interim Assistant Principal while they exercised due diligence in finding a replacement.

She then talked briefly about student visits to the Assistant Principal. In doing so she reassured parents that such visits were not just about discipline, but also about building good citizenship and character.

<u>Treasurers Report – Purvi Shah</u>

See Appendix A.

Purvi began by stating the format of this month's Treasurer's report is somewhat different. This was done to highlight last year's gifting.

She then asked that if you incur PSA expenses that you need to have reimbursed, pick up the reimbursement form from the PSA mailboxes in the main office, fill out the form, and then return to the Treasurer's mailbox.

Denise Kline and Linda Fernand approved the treasurer's report.

Vice President Fundraising - Debbie Brew

Debbie began her report with **Ladies Night Out**. It will be held on October 18 at *Sterling Gardens* in Matawan. The format this year will be somewhat different than last year. It will be more casual and tickets will cost considerably less than last year. There will be a buffet and a candy bar. More information will be forthcoming.

The PSA is also looking for basket donations and bar sponsors. If you have business and would like to contribute, please contact Debbie Brew.

Debbie then talked about a new fundraiser, *Market Day*. *Market Day* is a fundraising grocery program which will be offered each month by the Village PSA. Through it, parents and staff can purchase a wide assortment of high quality foods for every eating occasion including delicious breakfast foods, soups, sandwiches and lunchbox favorites, a variety of meats, seafood and convenient family meals, appetizers and desserts, *Market Day* takes pride in offering nutritious choices, including many all natural and low fat selections. For more information, consult the following link:

http://www.marketday.com

Debbie also noted several other things about Market Day. First, the pickups will be at Village on a Thursday

(one per month) between 3 and 4PM. Second, for ordinary *Market Day* items sold the PSA will receive 10% back; and for holiday items, the PSA will receive 50% back.

Vice President Membership/Communications - Lynn Saporito

Lynn began by happily reporting that PSA membership is already off to a very strong start. We now have 240 member families. That reflects 37% of the parent population. She attributes this success to **Back to School Night**, the **Back to School Packet**, the early Newsletter, the **Kindergarten Survival Guide** and the website **HolmdelParents.org**.

We are now about halfway to where we ended last year, at 67%. However, the PSA would like to approach the other area school membership percentages of 100%.

Lynn added that if you join the PSA by 9/30/2012 you will be automatically entered to win a gift basket from *Monster Mini Golf*. That basket includes 4 passes for Miniature Golf, 4 T-shirts, 2 mugs and 2 tote bags. Mr. Schillaci will draw the winner at the next PSA meeting. (See Appendix B)

With respect to communications, Lynn shared that all the PSA emails come from her. Furthermore, she maintains the Village portion of the **Holmdelparents.org** website as well as the PSA *Facebook* page.

Teacher's Representative - Mrs. Barbara

Mrs. Barbara thanked the PSA Back to School Teachers Luncheon.

Teacher's Representative – Ms Devaney

Ms Devaney opened by stating that the staff PSA membership goal was 100%. As a kindergarten teacher, she also thanked the PSA for help with the buses during the first week of school.

Appointed Board Reports - Darlene Kiss and the Appointed Board

Darlene Kiss explained her role as the appointed board liaison and then proceeded to either report for (in their absence) or call the appointed board members to give their respective reports.

ARISE – Ana Vander Woude

Ana explained that the acronym ARISE means Advocating Rights in Special Education. Among other things, ARISE is the parents support group for children with special needs. ARISE also provides workshops many of which are of interest to the general population. Examples include adaptive technologies in special education, behavioral issues and rights for special education.

BOE – Ana Vander Woude

Ana began by explaining that her role was to keep the PSA apraised of BOE issues and developments especially those of interest to Village school parents.

For this meeting, she shared two issues/developments. The first is that the district is installing solar panels in all of it's schools. The work was started in the summer and is expected to be completed by November.

The second development is the search for an assistant principal for Village school. The BOE is very happy that Dr. Martinez has signed on to be the interim assistant principal. They have also begun their search for a permanent assistant principal. The process was described as follows. The BOE begins the search and assembles a hiring committee. The hiring committee usually consists of 2 BOE members, 2 members of the staff of the hiring school, assistant superintendent of schools, human resource director, and ultimately parent representatives. The hiring committee usually narrows the field to about 10 candidates to interview. From

these candidates, they usually select two or three for secondary consideration. Then the two BOE members, the building administrator and the superintendent make a decision. The entire process is long, yet thorough.

Bingo Night(s) - Debbie Brew

This year the Bingo nights will be March 1st for K-1st grade and March 8th for 1st and 2nd grades. Vicki DiBalsi (and anyone else that volunteers) will be helping out. It is a family fun night and not a fundraiser. All proceeds cover materials and prizes. It is usually sells out.

Specialized Fundraising/Boxtops - Sandra Szilasi

Sandra talked about some of the specialized fundraising activities. They include *Boxtops for Education*, supermarket loyalty cards, labels for education, and recycling toner cartridges. Last year we received over \$3600 for *Boxtops* and \$27,000 in credits for *Labels for Education*.

Like last year, there will be another *Boxtop* contest this year. Sandra asked that when submitting Boxtops, you paste them on the collection sheet.

Bus Safety - Terri Ferguson

Terri explained that bus safety volunteers do two things. During the first week of school, they serve as greeters to see that arriving students get to their classrooms. Three times per year (October, January, May), they also review the bus safety rules with the students on their respective buses. Terri also solicited new volunteers by passing around a sign up sheet.

<u>Cultural Assemblies – Darlene Field</u>

Darlene reported the PSA sponsors three assemblies per year. The first one will be on October 21. It is *Peacemaker*, performed by the *George Street Playhouse*. *Peacemaker* is a parable of our increasingly diverse society, which promotes an end to prejudice based on what people look like or where they come from.

Darlene shared that the theme of the next assembly may be science.

Spiritwear/3rd Grade T-shirts – Vicki DiBlasi

Vicki modeled samples of spiritwear (t-shirts, sweatshirts, etc...) She also displayed their newest product, car magnets with the anti-bullying message "Bee Yourself". These magnets (which cost \$5) and clothing order forms were available after the meeting at the head table.

Holiday Shop - Vicki DiBlasi

Vicki reported that this year's **Holiday Shop** would be from November 26th to November 30th. For those parents new to Village school, she explained that the **Holiday Shop** is not a fundraiser. It is simply an opportunity for students to purchase inexpensive gifts for the holidays. Volunteers will be needed.

Carnival - Vicki DiBlasi

Vicki shared that our second biggest fundraiser, **Carnival**, will be May 17, 2013 from 4-8PM. Again for those new to Village school, there are inflatables, rides, food, photo booth, games, raffles, crafts and games. Planning commences in January. Many volunteers will be needed and will be solicited in 2013.

Darlene Kiss

Darlene then interjected that the Holiday Shop Committee is Vicki DiBlasi and Lori Umbrino. And the Spiritwear committee is Darlene Kiss, Ruth Davis, Jennifer Londell, Vicki DiBlasi and Jenna Peters.

Games, Books and Puzzles Coordinator - Darlene Kiss

Darlene announced they will be taking donations of games, puzzles and books through Friday 9/14/2012. On Tuesday 9/18/2012, Darlene and Ruth Davis will be sorting them and distributing them to the teachers for indoor recess.

Darlene Kiss

Darlene introduced the GO Green committee members, Vanessa Merhi, Judi Saunders and Jenna Peters.

Go Green - Vanessa Merhi

Vanessa shared that the mission of the Go Green committee is to spearhead recycling activities at Village and to teach our children to be good stewards of our planet. The Go Green committee works closely with the custodial staff to recycle trash (*Capri Sun* pouches, chip bags, snack wrappers) through *TerraCycle*®. *TerraCycle*® remunerates the PSA for this trash and the proceeds are used for other Go Green activities (such as earth Week). For more information on *TerraCycle*® see the following link

http://www.terracycle.com

Vanessa added that tomorrow, 9/12/2012, Judi, Jenna and herself would be at Village during lunch to demonstrate to the children what to put into the *TerraCycle*® bins.

In April 2013, the Go Green committee will team up with the Assemblies committee for an Earth Day assembly.

Historian Committee – Darlene Kiss

Darlene Kiss spoke for the Historian committee. Darlene opened by saying that the committee currently consists of two parents, Jennifer Londel and Karen Salerno. Karen is responsible for uploading photos into *picasa* while Jennifer is responsible for selecting the pictures and building the yearbook. Darlene shared that the committee is still looking for a third volunteer. Subsequently, Diane Barbarino volunteered.

Darlene and Dina then spoke briefly about how to send photos to the historian committee. People with photos from Village or Village sponsored events can send them to psahistorian@live.com with the date and event in the subject line.

Darlene then reminded everyone that the PSA pays for the yearbook so there is no cost to the students.

<u>Hospitality Committee – Linda Fernand</u>

Linda thanked all the volunteers that contributed to the **Back to School Teacher's Luncheon** on 9/7/2012 and she gave extra thanks to her two other committee members Nicole Salzano and Sandra Szilasi.

<u>Liaison to Holmdel Drug and Alcohol Alliance – Jenn Rainess</u>

Jenn spoke briefly about **Red Ribbon Week** which will be 10/15/2012-10/19/2012. **Red Ribbon Week** is all about making healthy choices. Jenn needs volunteers to help with the activities. An email will be forthcoming.

Plant Sale - Ann Marie Harrison

Ann Marie explained that the **Plant Sale** occurs in May around Mother's Day. It is an opportunity for the students to purchase plants for their family members. She will need volunteers and plans to solicit them in the spring.

<u>Liaison to HFEE – Ann Marie Harrison</u>

Ann Marie explained that the goal of HFEE (Holmdel Foundation for Educational Excellence) is to enhance the educational experience of each and every public school student by fostering innovative programs in the areas of Academics, Athletics, and the Arts, and providing funds for the purchase of equipment and other materials

used in these programs. The HFEE also enables faculty members to undertake a number of unique classroom projects at all grade levels by awarding numerous classroom grants.

Then Ann Marie shared that HFEE has a meeting tonight (9/11/2012).

Next, Ann Marie stated that the HFEE is considering a fall fundraising dinner and show (at Two River Theater) in October. She continued by saying the HFEE's annual giving letter is out and in the PSA **Back to School Packet.**

Finally, she talked about two long running fundraisers. The first is the scrip gift card program. The scrip program allows you to purchase gift cards to over 600 of your favorite online retailers while also making a contribution to the HFEE. Visit the following website to place an order or for more information:

http://www.shopwithscrip.com/

The second is a program with TD Bank. If you have a TD bank account and you mention the HFEE, TD Bank will make a donation to the HFEE.

More information on the HFEE can be found at: http://www.hfee.org

Sunshine – Ann Marie Harrison

Ann Marie explained that Sunshine sends out a greeting or message from the PSA when a significant event (eg. birth, death, etc...) occurs in the life of a teacher or staff member. Additionally, sunshine recognizes staff (administrative professionals, nurses, librarians) on their respective professional days.

HCAA – Tammi Stanziale

Tammi shared that the HCAA (Holmdel Creative Arts Association) is currently holding their membership drive and Ad Journal. She also shared that last year the HCAA had high school kids come to Village to help with events.

For more information on the HCAA, consult the following link: http://www.holmdel.k12.nj.us/assoc/hcaa/hcaa.shtm

Newsletter/Publicity – Vincent Daniele

Vin opened by saying that publicity simply means that he changes the sign. He then spoke briefly about the newsletter. He said he would be changing it subtly this year. Instead of merely announcing upcoming events, he would be reporting on past events as well.

He closed by saying the deadline for the next newsletter is 9/20/2012.

School Store - Michelle Prager

Michelle opened by briefly describing **School Store**. **School Store** occurs every third Thursday of the month during lunch. During **School Store** first through third graders get the opportunity to purchase items such as

pencils and erasers. The **School Store** is looking for volunteers and Jennifer Campillay passed around a sign up sheet. Jennifer also chimed in that the best way to send money (with your child) for the **School Store** is to put it one of the envelopes from the supply boxes.

SchoolKidz Supply Boxes - Michelle Prager

Michelle thanked everyone who helped hand out the *SchoolKidz* supply boxes before school started. Parents will be given the opportunity to order supply boxes for the 2013/2014 school year in May 2013.

Chess - Michelle Prager

Last year Nikki Church taught chess too to K -3rd graders. It was very successful. This fall she will be returning. She will teach two sessions/classes on Monday and Friday from 3:45-4:45. Each session can accommodate 25 students. It begins Monday October 1st and lasts for 8 weeks. Registration will be forthcoming.

Special Events - Darlene Kiss

Darlene introduced the members of the Special Events Committee. They are Darlene Kiss, Debbie Brew, Lori, Umbrino, Jenn Rainess, Jennifer Londell, Mary Rice, Laura Lavell and Linda Jackman. The Special Events committee handles the **Kindergarten Meet and Greet**, the welcome back activity (which this year is the **Village Olympics**), **3rd Grade Social** (June), Community Day (May) and **Skate Night**.

The **Village Olympics** will be held Friday September 21 from 6-8PM. Pizza will be served from 6-6:30. The games begin at 6:30. You must pre-order the Pizza. It is \$8 per pie. Please sign up by Friday September 14. The games will be held outside behind the school. In the event of rain, they will be held in the Multi Purpose room. Students will pass the Olympic torch today (9/11/2012) at lunchtime.

Lori Umbrino then spoke about the **Kindergarten Meet and Greet**. The **Kindergarten Meet and Greet** will be changed significantly this year. This year it will be held on Tuesday September 18th from 4-8PM at *Chuck E Cheese* in Middletown. It is also a fundraiser because 15% of the proceeds will go to the PSA. Kindergartners will receive stickers good for 10 free *Chuck E Cheese* tokens.

Closing

Sabrina Corliss (#40) won the attendance raffle.

The meeting was adjourned with motions by Vin Daniele and Jenn Rainess at 11:04 AM.

APPENDICES

Appendix A – Treasurer's Report

Appendix B – Monster Mini Golf Membership Promotion

Appendix C – Attendance

VILLAGE SCHOOL PSA TREASURER'S REPORT - SEPTEMBER 11, 2012 Account Activity as of 8/31/2012

CURRENT ASSETS	
Checking Account - Wells Fargo	\$ 17,498.06
Checking (Raffle) Account - Wells Fargo	\$ 3,664.70
PayPal Balance	\$ 200.39
Savings Account - Wells Fargo	\$ 12,760.72
TOTAL CURRENT ASSETS	\$ 34,123.87

OPENING BALANCE - 06/01/2012 \$ 58,033.74

INCOME	
Camival	115.00
Chuck E. Cheese Fundraiser	50.84
Cultural Assembly - Author/Ilustrator Book Sales	1,060.00
End of Year PSA Breakfast	252.20
Go-Green Recycling	16.10
Lifetouch Spring Portraits	1,632.00
Membership	22.95
Plant Sale	63.00
SchoolKidz Supply Kits	928.27
TOTAL INCOME	\$ 4,140.36

EXPENSES		
2011-2012 Gifting*		26,865.71
2012 Ladies Night Out Deposit		500.00
Carnival		306.85
Cultural Assembly - Author/Ilustrator	r Visit	2,024.00
End of Year PSA Breakfast		310.00
Executive Board Expenses (EOY	Gifts)	63.81
Holiday Shoppe	a y	66.09
Hospitality		100.16
Kindergarten Orientation		63.07
Membership		39.50
Memory Book		6,948.00
Plant Sale		5,611.90
Project Graduation		250.00
School Store		40.13
Second Grade Breakfast		119.98
Senior Award		200.00
Sunshine		16.04
Teacher Appreciation		220.00
Third Grade Social		892.80
Bank Fees	-	38.00
TOTAL EXPENSES	\$	44,676.04

ENDING BALANCE - 08/31/2012 \$ 17,498.06

*Gifts Pledged From 2011-2012		
	Amount Paid	Date Paid
Projectors		
Troxell Communictions	11,006	
Good Friend Electric	578.	.86 8/15/2012
CDW	12,997	.10 8/17/2012
Field Trips		
BOE	12,000	.00 pending
Walkie Talkies AR Communications	2,283	.75 8/27/2012
Benches The Bench Factory	2,672	.00 pending
Total gifted amount	41,537	.71
Less pending amounts	(14,672	.00)
Amount paid to date	\$ 26,865	.71



Join the Village Elementary School PSA!

PSA Members are entered to Win a FREE Family Fun Basket from Monster Mini Golf!

When you pay your \$5 PSA Membership dues by **September 30th**, 2012 you will be **automatically** entered to win a FREE Monster Mini Golf Family Fun Basket with a **retail value** of **\$115**!



Basket includes:

- 4 Free Passes for Miniature Golf
 - 4 Monster Mini Golf T-shirts
 - 2 Monster Mini Golf mugs
- 2 Monster Mini Golf tote bags

One lucky PSA member will be chosen at random during the October 9th PSA meeting. Winner need not be present. You can become a PSA Member on our website and pay with your credit or debit card! Just go to www.HolmdelParents.org and click on the Village School Membership page.

Or you can complete the bottom portion of this document and send it in an envelope, along with \$5 check (made payable to "Village School PSA") or cash to the attention of: **PSA Membership,** through your child's backpack.

You will be AUTOMATICALLY entered no matter how you pay your \$5 dues. ALL PSA members as of September 30, 2012 will be eligible. Please note that Membership dues are ANNUAL and are paid each school year. Only one PSA Membership required per family. If you have multiple children attending Village School you only pay \$5 total. However, all 4 schools have their own Parent Group, so if you have children in multiple schools your PSA Membership will not count as Membership within any of the other Parent Groups (and vice versa).

PSA Membership supports Village School, and gives families special offers and rewards throughout the year. So go ahead and join the PSA TODAY!!! Thank you!!

Lynn Saporito -- Vice President Membership/Communications

PSACommunications@Live.com

CHILD'S LAST NAME:			
PARENT EMAIL:			
Child's First Name:	Grade:	Teacher:	
Child's First Name:	Grade:	Teacher:	
Child's First Name:	Grade:	Teacher:	

This Family Fun Basket is being donated to the PSA by our generous partner, Monster Mini Golf of Marlboro, the area's leading family destination for indoor glow in the dark Mini Golf fun!! This promotion is not endorsed by the Holmdel Board Of Education.

PSA MEETING ATTENDANCE SHEET

DATE: 1/11/2012

NAME	E-MAIL	COMMITTEE
1. Susan Van Maker		Historian
2. Sanda Szlasi		Boxtons
3. Nicole Salzano		boxtops, hospitality
4. Traci Price		
5. Lisa Kemmerer		
6. JUDI RABKIN		1
7. Nicole Kennedy		
8. Denuse Kline		in Ladies Night Out
9. Ann Marie Harrison		Junhine, Plant Sale
10. Susan Hammer		γ
11. Jonnifer Campillay		com school store
12. Hyssa Droppa		Sm ,
13. Linda Fernand		Hospitality
14. Nila Luccarelli		m school store
15. Mary Rice		Spec. Events
16. Linda Jackman		0.15
17. Jenn Rainess		Alliance Spec. Event
18. Catherine O'Hanlon		,
19. Kandice Chun		
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21. Vicki DiRlasi		Holida, Spirituen, Or.
22. Jennifer Londell		mail com
23. Cheryl Conk		2/-1
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NAME	E-MAIL	COMMITTEE
37. Lippy Polyvion		M
37. Libby Volyvion 38. Christine Schmitt		mail com
39. Laura Laveli		Special Exports Cultural Assembly
40. Sabrine Carliss		
41. Ana Vander Woude		ARISE & BOZ
42. Darlenc Field	*	Mynail. COVN Special Exents, Cultural Assembly ARTSEN BOE Cultural Assemblicar
43. Greta Buerkle 44. Jane Zysky 45. Jainie Hypes	-	Scontr
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48. Michelle Pragor		
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