



Dear Indian Hill Families,

The Parent Liaison Group (PLG) would like to welcome all new and returning families to Indian Hill School. It's hard to believe the summer is almost over and we are about begin another school year! Rest assured the PLG has been hard at work planning an event filled year for our children and parents.

The PLG provides many opportunities for you to become involved with our children's school experience through fundraising activities and events planned throughout the year, however the success of these events and activities rests with you the parents. Attached you will find the 2017-2018 calendar and the many ways you can become involved. We recognize that everyone's time is valuable but promise the time spent, no matter how small, is not only highly valued but will make a big impact and be fun and memorable for you and your family.

PLG meetings are listed on the calendar and begin at 9:30 AM in the cafeteria, a reminder will always be sent prior. Our first meeting will be **Friday September 8 9:30 AM** in the school cafeteria, a light breakfast will be served and children are welcome. In addition to meeting the executive and appointed board you will discover the many ways to become involved.

We understand that many are not able to volunteer their time and welcome all contributions. Becoming a member and offering either monetary or non-monetary donations is always greatly appreciated. Becoming a member does not require you to volunteer any time but helps support our school. The cost for PLG membership is only **\$10.00 per family** and entitles you special discounts and privileges at PLG sponsored events.

On behalf of this year's PLG we would like to thank everyone who contributed to the PLG's success in the 2016-2017 school year! Because of your support, the PLG will be making a sizable monetary gift to Indian Hill School. Also, we would like to give a huge thank you to last year's executive and appointed board for providing an excellent blueprint and allowing for a smooth transition.

In closing I would just like to extend to everyone best wishes for an amazing school year and look forward to meeting each of you at our first meeting or one of the "Back To School" nights. I welcome you to contact me anytime with questions, I can be reached at PLGPresident1@gmail.com.

Kind Regards,

Matthew Cardinoza
PLG President
Indian Hill School

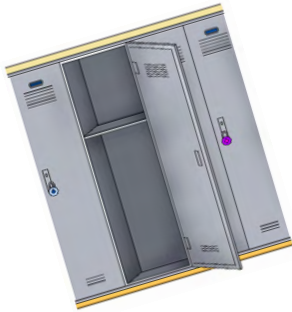


PLG Events for 2017/2018 School Year
Save the Dates!

| EVENT | DATES |
|---------------------------------|----------------------------------------|
| PLG Meetings | Friday, September 8, 2017 |
| | Tuesday, October 03, 2017 |
| | Friday, November 03, 2017 |
| | No meeting December |
| | Friday, January 05, 2018 |
| | Tuesday, February 06, 2018 |
| | Tuesday, March 06, 2018 |
| | Friday, April 13, 2018 |
| | Tuesday, May 1, 2018 |
| End of Year PLG Brunch meeting | Tuesday, June 5, 2018 |
| Welcome Back Night | Saturday, September 23, 2017 |
| Hangout – 6 th grade | Friday, September 22, 2017 |
| Hangout – 5 th grade | Friday, October 6 th , 2017 |
| Hangout – 4 th grade | Friday, October 20, 2017 |
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| Holiday Shoppe | December 4-8, 2017 |
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| Gertrude Hawk Chocolate Sale | February 23, 2018 |
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| Earth Week | April 23-27, 2018 |
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| Plant Sale | Thursday & Friday, May 10&11, 2017 |
| Career Day | Friday, May 18 th , 2018 |
| Barnes & Noble Book Talk | Thursday June 7 th , 2018 |



INDIAN HILL PLG SCHOOL STORE DATES 2017-2018:



Friday September 8

Friday October 6

Friday November 3

Friday December 1

Friday January 5

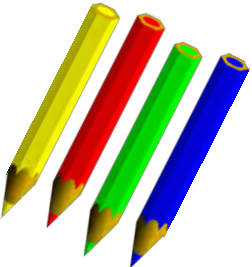
Friday February 2

Friday March 2

Friday April 13

Friday May 4

Friday June 1



All School Store sales take place during the students lunch periods inside the cafeteria.



INDIAN HILL PLG SNACK DAYS DATES 2017-2018:

On the half days listed below when lunch is not served, we offer snacks to be delivered to the classroom during lunch time! Watch for the order forms!



September 29th



November 17th, 20th, 21st (conferences)



January 12th

March 29th



May 25th

School Store and Snack Days sponsored by Indian Hill PLG



What does Indian Hill School PLG do for our children?

Over the past few years, The Indian Hill PLG has raised money that was used in various ways. With your help we were able to gift new games and equipment for indoor and outdoor recess including a new basketball system, volleyball court and more coming soon! We also gift educational assemblies such as weatherman John Marshall, Junk Jam Band and author Dan Gutman to name a few. Some other gifts include the Hangouts for each grade, chrome book carts, and more. This year we look forward to raising money to provide more fun events and materials for our students, teachers, and families. But we can't do it without you!

Membership supports these activities at Indian Hill School and we need your support!

Family membership is only \$10 so become a member today!

Join today online: www.holmdelparents.org/indian-hill-school/

OR

Complete the bottom portion and return it through your child's teacher
(Remember to label the envelope PLG membership)

Pay your membership by 10/31, and your name will automatically be entered to win a \$50 Visa Gift Card to be drawn at the November 3rd PLG meeting. (Winner need not be present)

Thank you and I look forward to having you as a new or returning member of the Indian Hill School PLG!

Carol Kidorf, plgmembership1@gmail.com

PLG VP Membership, Indian Hill School

Membership Form

Student's Name: _____ Student Grade: _____

Parent's Name: _____

Email Address: _____

_____ Sign me up as a member of Indian Hill School PLG! My \$10 membership fee is enclosed

Thank you for your support!

Sponsored by Indian Hill PLG



FUNDRAISING DRIVE

On behalf of the PLG, welcome to the 2017-2018 school year! The PLG sponsors both fundraisers and non-fundraising family fun events throughout the year. We have some wonderful events & opportunities planned already and are working on more!

With your support, we hope to raise funds to provide educational enhancements that will benefit the entire student body at Indian Hill School. Our Executive Board is hard at work planning fundraisers and events that will be enjoyed by all. We need your support and the best part is it all goes back to our school!

We understand that not everyone has time to volunteer or participate in every fundraiser. If you prefer to make a monetary donation, you can donate conveniently online through PayPal at www.holmdelparents.org or you can send a check made payable to "Indian Hill School PLG" and put "Fundraising Drive" in the memo section. We hope to raise \$50-\$75 per student.

CHILD'S NAME _____ GRADE _____

DONATION AMOUNT _____ EMAIL: _____

If you have any questions or would like to volunteer to help with any of our activities, please contact us.

We are looking forward to a great year!

Thank You!

Barbara Castiglione PLGFundraising1@gmail.com
Andrea Esposito PLGFundraising2@gmail.com
Indian Hill PLG Vice Presidents Fundraising

Sponsored by Indian Hill PLG



Join us in Kicking off the 2017-2018 school year with a

“Somewhat” SPOOK-TACKULAR Welcome Back Night!

Saturday, September 23rd

Casola Farms, Rt. 34, Holmdel, NJ

7:30 – 9:00 PM

This evening of frightful fall activities is an annual **Indian Hill School private event**. Tickets must be purchased in advance.

Please return the order form and cash or check made payable to “Indian Hill PLG” in an envelope marked “Welcome Back Night” no later than Monday, **September 18th**. Food, drinks and Halloween-themed decorations will be available for purchase. Please note that this is not a “drop-off” event.

Reserved tickets will be waiting for you at the event.

Questions? Please contact Barbara Castiglione: PLGFundraising1@gmail.com
or Andrea Esposito: PLGFundraising2@gmail.com

Student’s Name: _____ HR#: _____

Teacher: _____ Email: _____

Tickets: \$20 ea. includes: House of Horrors, Haunted Hayride & Corn Walk
(Admission is free for anyone NOT participating)

TICKETS WILL BE WAITING FOR YOU UPON ARRIVAL AT EVENT

_____ # of Tickets Total Amount enclosed: \$ _____
Cash or check made payable to “Indian Hill PLG”

This event sponsored by Indian Hill PLG

CHESS IS BACK!

**PLG is happy to announce
that after school Chess is
back and will begin**

October 13th.

**Sign-ups and more details
will be available at the
September 8th PLG Meeting.**

**Watch for the registration
information to come home early in
the year. Pay attention to the
deadline and respond asap as this
class fills up quick!**



VOLUNTEER OPPORTUNITIES

We welcome you to get involved!

Red Ribbon Week



Class Parents



Holiday Shoppe



Candy Grams



Snack Days



School Store



Boardwalk



Historians



Earth Week



Plant Sale



Family Fun Nights....and more!

Career Day



Not all activities require planning in advance and offer you the opportunity to just show up on that day and help!

Interested in any or all of these?
Contact Matthew Cardinoza:
PLGPresident1@gmail .com



APPOINTED BOARD POSITIONS:

ARISE: Liaison to share ARISE news & information at our PLG Meeting

ASSEMBLIES: Responsibilities include researching, scheduling and managing assembly programs for Indian Hill School

BARNES & NOBLE DAYS: Coordinate with Barnes & Noble our fundraising event taking place at the store in December.

BOARD OF ED: Liaison to share BOE news & information specific to Indian Hill

BINGO: Chairperson to schedule, shop and manage this family fun PLG Member event and organize a committee to help if needed. Takes place in January

BOX TOPS: manage this wonderful fundraiser creating flyer, collecting, counting and submitting all boxtops. Create chart for cafeteria showing progress and competing homerooms. Organize winning classroom gift.

CAREER DAY: Chair committee that organizes this fantastic day for our entire school in May.

CHESS: Coordinates and manages the after school Chess Camp

CLASS PARENTS: 3 parents needed (1 per grade) who secure a parent to represent each homeroom class, organize Hangout events in fall and serves as a liaison to their grade's homeroom parents. Help with Field Day planning as well. 6th grade Class Parent also organizes Bagel Yearbook signing and Field Trip tshirt order. 4th grade position open.

DRUG ALLIANCE: Liaison to share news and information at our PLG Meeting.

FACEBOOK PAGE: Posts updates to IH PLG Facebook page

GO GREEN: Promotes recycle efforts including collections and fundraisers and special "Go Green" days/events throughout the year.

HANGOUTS: Grade class Parent responsible for managing event and securing volunteers.

HCAA: Liaison to share info and updates at our PLG Meeting

HFEE: Liaison to share info and updates at our PLG Meeting

HISTORIANS: take photos at events and post to PLG Board outside Main Office and occasionally share with publications

HOLIDAY SHOPPE: Organize and manage the holiday shopping event in December

HOSPITALITY (meetings & special events): schedule & cater our meetings and special events. Secure committee to serve at special events including teacher luncheons, career day and monthly PLG meetings.

PLANT SALE: schedule and manage the May plant sale

RED RIBBON WEEK: organize the activities for this fun eventful week with most taking place during lunch. October event.

SCHOOL STORE: manage all school store sales, order inventory and schedule volunteers for our monthly store inside the cafeteria.

SPECIAL EVENTS (family fun nights, candy gram, snack sales) – schedule, shop and manage our special events. Responsibilities can certainly be broken up between all events. Pick one or two or all three!

SPIRITWEAR: create, order and distribute flyer selling apparel to promote spirit in our school. Deliver apparel to classrooms.

SUNSHINE: share staff special news with our PLG Meeting such as births, marriages, etc. Also send out greeting cards for these events as well as condolences when needed. Responsibilities also include securing the gifts/cards for special celebration days for staff such as Administrative Professionals Day, Nurses and Librarians Days.

SUPPLY BOXES: collect supply lists, manage and organize delivery and distribution of the supply boxes.

TEACHER REPRESENTATIVE: Teacher liaison to PLG sharing our information with staff and vice versa.

WEBSITE ADMINISTRATOR: posts all information to our Holmdelparents.org website after attending the training session for the website.

The Holmdel Student Directory

Register



TODAY

- **FREE APP** on multiple family devices (up to 4)
- Search options by student, parent OR teacher
- E-mail or call directly from APP


FREE to Holmdel Schools Families
You must register to be included

www.HolmdelStudentDirectory.co.nr

Directions to follow

2017-18 STUDENT DIRECTORY INSTRUCTIONS

www.HolmdelStudentDirectory.co.nr

| <u>NEW REGISTRATIONS</u> | <u>FOR EXISTING USERS</u> |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>STEP 1 www.HolmdelStudentDirectory.co.nr</p> <p>STEP 2 click on </p> <p>STEP 3 : Click "Create NEW Holmdel Student Directory account." Enter ALL information</p> <p>Account type: Parent Code: hornets</p> | <p>Follow STEPS 1 and 2 on left</p> <p>STEP 3: LOG-IN with e-mail address/password</p> <p>(If you forgot your password, Click "forgot password" and it will be emailed to you.)</p> <p>Proceed to STEP 5.</p> |
| <p>Step 4: COMPLETE YOUR DASHBOARD / "TO DO" LIST</p> <ul style="list-style-type: none">• My Students – <i>Add new student/update GRADE/TEACHERS as needed</i>• My Account Tab/My Info – <i>Add or edit as necessary</i>• GO TO For Sale Tab YOU MUST MAKE PURCHASE of the Directory APP (\$0) to complete registration. | |
| <p>STEP 5: ACTIVATE APP from the confirmation e-mail</p> <p>Paperless PTO will send the registered user an e-mail. Please follow instructions they provide.</p> | |

- The Directory lists ONLY **participating Holmdel Schools' families.**
- Access the directory via your smartphone APP or above website
- With COMPLETED REGISTRATION info **includes:** student(s) grade (teacher-up to 6th grade), home address, parent(s) phone and/or e-mail information (optional)

QUESTIONS OR TECHNICAL ISSUES? Contact susanwgordon@yahoo.com

The directory is for the sole, private, not-commercial use of our Holmdel school community. It should NOT be used for solicitation.



Pointers from PLG:

Helpful Hints when entering Indian Hill....

Hello and welcome to Indian Hill School. Moving up to "the big school" is a big deal and we are sure you have many questions so we created a list of "pointers" we think you will find helpful when making this transition. Please click on the links below to answer specific questions or scroll down to read them all. You could also print it out and share with your new students coming into Indian Hill School.

- [Preview Day](#)
- [School Supplies](#)
- [Drop-off procedure](#)
- [Pick-up procedure](#)
- [Prime Time Information](#)
- [Daily Announcements](#)
 - [Lockers](#)
- [Typical 4th Grade Day](#)
 - [Switch Bags](#)
 - [Lunch](#)
 - [Visitors/Security](#)
 - [Yearbooks](#)
- [Power School/Parent Portal/Info Snap](#)
 - [Volunteering](#)
- [Conclusion & Contacts/save the dates](#)

1. Preview Day: Teacher Assignments are scheduled to be mailed on August 24th and they will be available in Power School that afternoon. Much like Village, Indian Hill has a preview day when the families can come in and get an idea of where their classrooms are and how to get there. PLG Exec members will meet you at entry and help answer any questions. You can also pick up and/or fill out membership forms and more. Indian Hill Preview Days are scheduled for Wednesday August 30th & Thursday August 31st from 9am-12pm.

2. School Supplies: If you purchased a School Supply Box last spring, it will be waiting for your student on their desk the first day of school. If not, you can find a link to the general supply list for each grade here:

http://www.holmdelschools.org/schools/indian/pdf/ih_supply_list.pdf

Everything on the general supply list is inside the Supply Box if you purchased one. Some of the teachers may require a couple of extra things but not much in our experience and those extra items are typically NOT required the first week

3. Drop-off procedure: Starts at 8:50a.m. and no earlier*.

Enter the parking lot and make immediate left, follow the lane of cars against curb for drop-off. Stop and let child out at any point while in this lane to cross at crosswalk into school while you proceed to the exit to expedite all drop-offs. DO NOT park your car in this lane during drop off time. If you need to go into the school, park in the lot and use the Main Entrance into the office.

*Exception is morning music lessons/play practice, etc.. when drop off is (no earlier than) 8:10a.m. During this time, there is no crossing guard at the crosswalk so you will proceed straight at entry and follow fire lane for dropoff. DO NOT park in this lane. Stop, let your child out and proceed to exit.

4. **Pick-up procedure:** Like Village, if you have to pick up early, the latest pick up permitted is 2:45pm. Procedure for normal pickup at dismissal is to park in the parking lot (**TIP:** Try to park in the first lane on left as you enter or double parked buses may block you in the lot until they exit). You must come into the main entrance/lobby of the building and sign out your child with the monitor there. You then proceed to the Cafetorium to wait for your child. They will meet you there. Permission for walkers will come from Main Office/InfoSnap on the first day.

5. **Prime Time:** Early child care is available through Prime Time which is held at Village School and our students are transported to Indian Hill for the beginning of school. Aftercare for Indian Hill students is available and held here at Indian Hill. More information is available at the Main Office or on the district website:
<https://sites.google.com/a/holmdelschools.org/primetime/home>

6. **Daily Announcements:** Every day "Daily Announcements" are made to let the children know what is expected for the day including tryouts for anything, meetings, etc. This information (and more) is posted daily on the Indian Hill School website:
<http://www.holmdelschools.org/schools/indian/indian.shtml>
Look on the right side in a red box that says "Click Here for Daily Announcements"

TIP: check this daily for up to date school information.

7. **Lockers:** Locker assignments are given out the first day of school by the Homeroom teacher. This is typically the most exciting event of incoming 4th graders day! Locks are not permitted so please do not keep any items of value in your locker. Stick to fancy magnets (permitted) and school supplies!

8. Typical 4th Grade Day: Buses arrive and 4th graders should enter through Door #37 (5th & 6th grade enters through Door #34 ; not a rule, but suggestion as these doors are closest to their classrooms). **(TP:** The first week of school, they will get off the bus and enter school with teacher and exit at dismissal with teacher) All of the 4th grade classrooms are in the same wing/section of the school. (They only have to go into different hallways when they go together to art, gym, music, media center or cafetorium.) Upon arrival, they will go to their locker to hang their coat and backpack and proceed to Homeroom. There they will listen to Daily Announcements and start their day. They will stay with their class, all switching together according to their schedule. Some teachers permit snack as 4th grade has the latest lunch: 12:48-1:38. After lunch/recess, it's back to the schedule. Students return to homeroom for dismissal. Walkers and pickups are dismissed first followed by bus riders.

INDIAN HILL SCHEDULE

HR/Morning Mtg. /Attendance 9:05-9:15

Period 1 9:17-10:07

Period 2 10:09-10:59

Period 3 11:02-11:52 (5th lunch)

Period 4 11:55-12:45 (6th lunch)

Period 5 12:48-1:38 (4th lunch)

Period 6 1:41-2:31

Period 7 2:33-3:23

CPT/Homeroom 3:25 -3:35

9. Switch Bag: YES, a switch bag is suggested. A big change for your 4th grader is they will switch classes. Most will have 2 teachers. The whole class switches/moves together to the other teacher (unless there is a special circumstance). Having a switch bag with the supplies needed for the "switch" class is helpful as their "Homeroom desk" is filled with the supplies needed in

their Homeroom class and the supplies needed for switch will be kept in their switch bag (as they will be seated in someone else's "homeroom" seat when they switch.) **TIP:** take a binder with you when shopping for a switch bag and make sure it fits inside; some are not as wide as others. Typically this is a drawstring or tote type bag.

10. **Lunch:** Lunch and recess work much the same as they did at Village with some fun exceptions. Some days, children are treated to "Lucky Lunch" when they can sit with any friends and not just their classmates. Lunch/Recess is split much like Village. While half the grade is at lunch, other half is at recess. "Rockin Recess" is when the entire lunch time (grade) goes to recess together...and lunch too. Chartwells Mealpay POS system is the same and your child will use the PIN number they had at Village (**TIP:** This PIN will stay with them throughout their years in the district. Please remind them to keep this number private.) "Allergy Tables" are in place at all lunches.

11. **Visitors/Security:** If you must come to the school, you must come to the Main Entrance through the first set of doors, then buzz in to enter the Main Office. If you need to enter the building for a specific purpose, you will need permission from an administrator or teacher, sign-in and hand in your driver's license/ID/keys to obtain a Visitor's Pass which must be worn at all times while inside the building.

12. **Yearbooks:** At Indian Hill, there is a yearbook committee made up of students and run by the staff at Indian Hill. The parent group no longer has any affiliation with the yearbook. An email is sent home from the yearbook company and from the staff member in charge of yearbook with the ordering information. Please look for this as it is important to place your order at this time as they order very few extras.

13. Power School/Parent Portal/InfoSnap:

Power School is a secure website that includes your child's grades, homework, attendance and more - posted by the teacher, all in real time. It is a wonderful tool to use. (TIP: you can download the Power School app to your phone for easy access.) You should receive your access ID with your placement letter which will help set up your account. The district code is QBLH. Also, Bus passes will not be mailed home. They are only available through this Power School parent portal. InfoSnap is a secure online registration system that will allow you to electronically sign annual forms & replace all hard copy permissions, registrations, etc. that used to come home on the first day.

14. Volunteering- The Parent Liaison Group (PLG) is very active in our school. We could use your help. There are many ways to volunteer whether you are at home or you are a working parent. Look for the Back to School packet for a list of opportunities as well as a list of events and fundraisers happening this year! Remember to "LIKE" Indian Hill School PLG on Facebook to keep up with the latest news and check out our website at <http://www.holmdelparents.org/main/indian-hill-school/>

15. Conclusion & Contacts:

We hope you found these PLG Pointers helpful. Indian Hill is a great place and with your help and participation, great memories will be made. Please don't hesitate to reach out to any Executive Board Members of PLG with any questions or concerns as we are here to help and support you as well as the students, staff & school.

-Indian Hill School Parent Liaison Group-

PLG EXECUTIVE BOARD:

President: Matthew Cardinoza: PLGPresident1@gmail.com

1st Vice President Membership: Carol Kidorf: PLGMembership1@gmail.com

Vice Presidents Fundraising:

Barbara Castiglione PLGFundraising1@gmail.com

Andrea Esposito PLGFundraising2@gmail.com

Corresponding Secretary: Ellen Flaherty: PLGCorresponding1@gmail.com

Recording Secretary: Paula Blalock: paulamblalock@gmail.com

Treasurer: Elizabeth Zhang: PLGTreasurer1@gmail.com

We hope you will join us for our first PLG meeting:
Friday September 8th at 9:30 am
in the Indian Hill Cafetorium.

TIP: lots of info at this initial meeting and a delicious
breakfast...all children are welcome.

IMPORTANT TIP: Add now to your Contacts List:

Indian Hill School phone#: 732-946-1045

Address: 735 Holmdel Rd Holmdel, NJ 07733

<http://www.holmdel.k12.nj.us/schools/indian/indian.shtm>

PLG: <http://www.holmdelparents.org/main/indian-hill-school/>

...and don't forget to "Like" Indian Hill School PLG Facebook page
and Indian Hill School Facebook page!

Take advantage of these younger years; the small amount of
time you give leaves you with a lifetime of memories.

This guide was written by Debbie Brew debbrew@verizon.net on behalf of
Indian Hill PLG with the help of parents & students of IH.

This guide is sponsored by Indian Hill PLG.



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**INDIAN HILL PLG SCHOOL STORE
DATES 2017-2018:**

All Fridays:

9/8

10/6

11/3

12/1

1/5

2/2

3/2

4/13

5/4

6/1

SNACK DAYS (half day snacks):

9/29

11/17,20,21 (conferences)

1/12

3/29

5/25