

## **Village Elementary School Parent Student Association September 13, 2016 Meeting Minutes**

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The Village Elementary School Parent Student Association (“PSA”) President, Danielle Impeveduto, called to order at 9:30 am. The Pledge of Allegiance was recited. The following PSA Elected Officers were introduced:

- Mandy Carri – Recording Secretary
- Tiffany Gourlay - Treasurer
- Christine Bavaro – Financial Officer
- Christine Bourden – VP Membership
- Julieann DeMattaao – VP 1<sup>st</sup> Fundraising
- Suzanne Serini – VP 2<sup>nd</sup> Fundraising
- Danielle Impeveduto – President
- Mr. Brian Schillaci – Principal, Village School
- Mrs. Jessica Vierschilling – Vice Principal, Village School
- Mrs. Barbara – Teacher Rep
- Mrs. Renfroe – Teacher Rep

### **PRINCIPAL’S REPORT**

Mr. Schillaci welcomed everyone. He expressed how smooth the transition was back-to-school and commended Natalie Klobuchan for doing such a great job with managing the bus duty during the first week. He thanked the PSA for assisting with the staff lunch and expressed that it was a great experience for all who attended.

Regarding gifting, due to the PSA’s hard work during the 2015-2016 school year, they purchased approx. \$20,000 of chrome books year, bringing the ratio of chrome books to students 1:1 for second and third graders. The goal this year is to raise the level to 1:1 for the first grade.

Mr. Schillaci introduced John Martin (not present), the School Resource Officer (SRO) and praised his work for the school and the continued relationship between the police department and the schools with regards to drills and other daily activities. This partnership is critical to ensure the safety of the children. Detective Andy Kret, who has been working closely with the schools for over four years, will be taking on all of John’s current roles except John will retain security. If anyone has questions they can reach out to [jmartin@holmdelschools.org](mailto:jmartin@holmdelschools.org).

Mr. Schillaci thanked the officers and explained that the frequency of drills is as follows: two per month including one fire and one other type of drill. The first round of drills will be announced and prepared for such not to scare the kids. Beyond the first month, however, the drills will be unannounced. He also stated that he feels the school is well prepared for a real scenario.

## **VICE PRINCIPAL'S REPORT**

Mrs. Vierschilling greeted and welcomed everyone to the new year. She mimicked Mr. Schillaci's words complimenting Natalie Klobuchan's successful bus safety efforts during the first few days of school. She said that as a result, kids are now very eager to independently walk into school each morning. Two dates were mentioned:

- Back-to-school for second and third grades – September 13<sup>th</sup> at 6:30 PM
- Back-to-school for first and kindergarten – September 20<sup>th</sup> at 6:30 PM

The procedures for arrival and dismissal for non-bussed kids is as follows: Drop off at circle and wait for the staff to help bring the kids inside the building. Dismissal is in the new gym and exit is through the back door.

The MAP (Measure of Academic Progress) testing was piloted last year and will be formally rolled out in this school year. The purpose of the testing is to gather academic data in order to provide appropriate instruction in the classroom. For example, test results may suggest that a student requires enrichment. The schedule of the 2016-2017 testing will be communicated soon.

## **TEACHER'S REPORT**

Mrs. Barbara thanked the PSA for the staff luncheon.

Mrs. Renfroe thanked the PSA for helping the transition during the first few days from the busses to the classroom and expressed how helpful it was for teachers.

## **EXECUTIVE BOARD REPORTS**

### ***Danielle Imprevduto, President:***

Friday, September 23<sup>rd</sup> is Fall Fest and Danielle urged people to register for it. There will be games, a DJ, face painting, etc. Overall, it's a great opportunity to meet new families, help build community and get to know the teachers in a fun environment. Pre-registration is \$12 and the cost is \$15 at the door. It is important to note that this event is not a fundraiser; its purpose is purely for the community to have fun.

Following are open positions:

- Hospitality – Coordinates end of year teacher luncheon among other events
- Go Green – Communicating and enforcing recycling
- Red Ribbon Week/Week of Respect Committee – Red Ribbon week will now be a day embedded in the Week of Respect, which is the week of October 24<sup>th</sup>
- School Supply Boxes – Coordinate 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> grade boxes and potentially do Kindergarten next year. Commitment is 2-3 days in August to open and distribute boxes.

Email Danielle Imprevduto at [psapresident1@gmail.com](mailto:psapresident1@gmail.com) if you have questions or are interested in becoming involved or head any area.

***Vice Presidents of Fundraising, Suzanne Serini and Julianne DeMataeo:***

Mom's night out is October 20<sup>th</sup> at the Shadowbrook in Shrewsbury NJ. The theme is "Mom Prom." This event is a great way to support the school and meet other moms. Registration is open; sign up is online at the PSA site.

Volunteers are needed in the following areas: solicitation (get donations, donate yourself, gather baskets), set-up the event, basket wrapping. Suzanne Serini has letters for folks to give to vendors who are donating.

Danielle Imprevuduto clarified that there are two major fundraising events at the Village School – Ladies Night Out (October 20<sup>th</sup>) and the Carnival (May). As a result of these efforts across the past two school years, the PSA donated over \$39,000 to the Village School.

***Vice President of Membership, Christine Bowden:***

The cost of the annual PSA membership is \$10, which includes a yearbook and access to functions such as BINGO night.

***Treasurer, Tiffany Gourlay and Christine Bavaro:***

The team is working on a school budget and they will file taxes in November.

***Recording Secretary – Mandy Carri:***

Nothing to note

Danielle Imprevuduto stated that the PSA will send PJ's at back-to-school night. Youth sizes are \$25 and adult sizes are \$30. In addition, Fall Festival tickets, PSA membership and Ladies Night Out tickets will be sold. Credit cards will be accepted for all of the aforementioned except the PJ's.

**APPOINTED BOARD REPORTS**

***Games Donations, Jamie Placca & Shiela Scarpino:***

September 30<sup>th</sup> is the due date for all games to be placed in box in front hall.

***BBSB & Holiday Shoppe, Natalie Klobuchar:***

There are opportunities for 3<sup>rd</sup> graders to get involved in bus safety, specifically to enforce use of seat belts, staying seated and other riding safety measures. If you have a 3<sup>rd</sup> grader, you will receive an email from Mrs. Viershilling with more details. Next year Natalie Klobuchar will only have kids in Indian Hill and Shiela Scarpino will move up to the lead on this initiative, and a spot remains open for her helper.

The holiday shop will be open during the first week in December and volunteers are needed to help during it. Communication will be distributed in November soliciting volunteers.

***PSA School Historian, Yvonne Guinta-Lambros:***

This initiative entails taking pictures at school events, gathering pictures and creating the yearbook. Yvonne urged everyone to upload pictures to TreeRing.com, a shared site that she can pull from when creating the yearbook. Folders are created within TreeRing.com for various events and instructions are on the PSA website. One change made this year is that if you volunteer to be a class parents, this individual is required to bring a camera to all events. Volunteer opportunities exist for this initiative.

***Spirit Wear, Heather Beland:***

There are lots of items (adult and kid sizes) for purchase on the PSA website, including sweatshirts, tee shirts, tank tops, etc. This year you are able to personalize them. If items are purchased before October 1<sup>st</sup> Heather can bring to the classroom. Otherwise they can be shipped for an additional fee.

***School Store & HFEE, Vanessa Granata:***

A few spots remain open for help with the school store. The store is open for 1<sup>st</sup> – 3<sup>rd</sup> grades on the last Thursday of each month. A special store will be open for Kindergarten. Items range from \$.25 - \$4. You can send in a note with a specific list of items or people to buy for. Help is needed in particular for PM Kindergarten. September 22<sup>nd</sup> is the first store for this school year.

The HFEE is a not-for-profit organization in Holmdel designed to raise funding for school items that are outside of the school budget, such as chrome books. This organization provides support for all Holmdel schools and the money is proportionally distributed. Key dates include:

- 2/3/17 – Poker night
- 3/30/17 – Battle of the Faculties
- 6/4/17 – 5K run
- 4/14/18 - Gala

***PSA Food Liaison to Chartwell, Alyssa Dormer:***

This group meets 3-4 times a year with Chartwell in order to maintain the appropriate level of partnership. The first meeting is October 20<sup>th</sup>. Alyssa strives to bring more nutritional snacks to the school and wants to eliminate artificial ingredients. She is exploring adding items such as sunbutter, guacamole and hummus. Alyssa urged parents to check the food purchase logs and call Chartwell with any discrepancies.

Danielle Impreveduto stated (as a side unrelated note) that email info for the PSA is included on the left hand side of the PSA website (holmdelparents.org).

***Box Tops, Janice Petretti:***

The Village School receives \$.10 for each box top, which can be sent in with students or dropped off at front office. The 2015-2016 school year collected 26,311 box tops and collected \$2,600 from these. There is a monthly contest, which entails each classroom with the most box tops winning a trophy, which then circulates to the next winner the

subsequent month. The annual contest awards the classroom with the most box tops a pizza party. If a parent wants to drop off box tops, the envelope should include the following information: name, grade, and teacher).

***Barnes & Noble Nights/Plant Sale, Kathleen Pellicone:***

Two Barnes & Noble events are held during the school year:

- December 7<sup>th</sup> – Teachers read during this event and Village receives a percentage of profits.
- June – this event students will have the opportunity to write their own story. The night is called Young Authors.

The plant sale is held in May and allows students to shop for plants.

***HCAA, Jill Kaiser:***

HCAA (Holmdel Creative Arts Association), is a fun and friendly parent group that supports that arts in the district. At back-to-school night they are going to sell rain jackets. The membership costs \$10.

***SEPAC, Chuck Hancock:***

The SEPAC is the special education parent advisory. This group provides input and assistance to children with disabilities and their families. This is a district-wide effort but different schools have their own initiatives, such as providing yoga as an alternative to sports. Each school has a liaison that will contact you if your child is special needs. September 29<sup>th</sup> is the first meeting. Any questions reach out to HolmdelSEPAC@gmail.com . Also the website is HolmdelSEPAC.com.

Chuck also heads up the CubScouts so reach out to him with questions.

***BOE Liaison, Vicky Flynn:***

Vicky Flynn is a Board member and used to be the Village School PSA President. She mentioned that the next Board meeting is 9/28/16 and this year the district has a new Superintendent, Dr. Robert McGarry.

**HOLMDEL PARENT GROUPS**

Susan Gordon spoke about other parent groups. They raised \$15,000 for the 2015-2016 school year. The fundraiser for project graduation is the Kidstuff books. Registration for Colorfest is September 30<sup>th</sup> and it's \$25.

The SATZ parents are selling Holmdel sweatshirts.

A member in the audience praised the PSA and the Village school for being such a wonderful environment for our children.

Jeannie Jhanjee is the winner of this month's raffle.

A motion was made to adjourn the meeting and it was seconded. The meeting was adjourned at 10:35 am.