



Dear Indian Hill Families,

On behalf of the entire Executive Board, and the Appointed Board Members, we happily welcome you to the 2019-2020 school year! Indian Hill Parent Liaison Group, nicknamed the "PLG," work very hard to represent and maintain the incredible relationship that we have with the wonderful teachers and amazing administration, here at Indian Hill School.

The PLG serves as a vehicle for you, the parent or guardian, to become even more involved with your child's school experience through many thoughtfully organized events planned throughout the school year. The PLG gives the children, as well as the teachers, the amazing and unique opportunity to bond through fun activities and events, thus creating an overwhelming sense of community and school pride! As we all know after last year's big win at Battle of the Faculties, we have the BEST teachers in the District and we love to support them and show them our appreciation as often as possible through special luncheons, goody bags and gifting of small tokens of gratitude.

Speaking of gifting, I am very proud to announce that the exceptional PLG leaders of last year, because of YOUR most generous donations, were able to update the entire sound system in the Cafeteria, we could buy iPads for the art students, and we were able to supply the few remaining classrooms with overhead mounted projectors. We plan to gift many more exciting items this year, and we appreciate your continued generosity and financial support.

We also greatly appreciate your volunteering efforts!!! We love to see new faces and we welcome you with open arms to be involved in the tremendous programs we have here at Indian Hill. There are a multitude of volunteer opportunities and we appreciate ALL efforts!

At Back to School nights please stop by the PLG table and sign-up for your PLG membership, as well as volunteering opportunities! Membership is only \$10 per family and entitles you to special discounts and privileges for PLG Sponsored Events. Also, please review the official PLG Schedule of Events for the 2019-2020 school year, including the dates of every PLG meeting which is held at the school, the first Friday of every month, 9:30am sharp. Breakfast and a giveaway will be offered at every meeting, and younger siblings are always welcome. I expect to see you ALL there!!!

The first PLG sponsored event will be held on Saturday, September 28th starting at 7pm! This is the big fun family friendly "Spooktacular" event held at Casola Farms, just in time to kick off the glorious fall season and Halloween! This is a private event just for Indian Hill school and our families. For more information on this memorable family fun night, as well as ALL PLG sponsored events and updates, please read our weekly e-blasts and check our [PLG website](#) as well as our [Facebook page](#)!!!

In closing, I sincerely thank you again for your kind attention and your partnership, as we continue to create the most phenomenal school experience for each and every one of our children.

I can't wait to meet you all in person!

Most Sincerely,  
Meagan B. Solomon Rodgers  
PRESIDENT, PARENT LIAISON GROUP "PLG"  
[PLGPRESIDENT1@GMAIL.COM](mailto:PLGPRESIDENT1@GMAIL.COM)



## PLG Events for 2019/2020 School Year

**Save the Dates!**

EVENT	DATES
PLG Meetings	Friday, September 6, 2019
	Friday, October 4, 2019
	Friday, November 1, 2019
	Friday, December 6, 2019r
	Friday, January 3, 2020
	Friday, February 7, 2020
	Friday, March 6, 2020
	Thursday, April 2, 2020*
	Friday, May 1, 2020
End of Year PLG Thank you Brunch meeting	Friday, June 12, 2020
Back to School Luncheon	Thursday, September 26, 2019
Casola Farms Welcome Back Night	Saturday, September 28, 2019
Hangout – 4 <sup>th</sup> grade	Friday, October 4, 2019
Hangout – 5 <sup>th</sup> grade	Friday, October 11, 2019
Hangout – 6 <sup>th</sup> grade	Friday, October 18, 2019
Red Ribbon Week	Monday - Friday, October 21 - 25, 2019
Holiday Shoppe	Tuesday - Friday, December 3 - 6, 2019
Bingo Night	Friday, January 31, 2020
Gertrude Hawk Chocolate Sale	February 21 through March 13, 2020
Boardwalk	Friday, March 27, 2020
Plant Sale	Wednesday - Friday, May 6 - 8, 2019
Cookie Staff Appreciation Day	Thursday, May 21, 2020
Career Day	Friday, June 5, 2020
Year End Teacher Appreciation Luncheon	Friday, June 5, 2020

INDIAN HILL PLG SCHOOL STORE  
DATES 2019-2020:

9/13  
10/11  
11/14  
12/13  
1/10  
2/7  
3/13  
4/17  
5/15  
6/11

INDIAN HILL PLG SNACK DAY  
DATES 2019-2020:

9/27  
11/15  
11/18  
11/19  
11/27  
12/20  
2/14  
4/3  
5/22



## What does Indian Hill School PLG do for our children?

Over the past few years, The Indian Hill PLG has raised money that was used in various ways. With your help we were able to gift new games and equipment for indoor and outdoor recess including a basketball system, volleyball court, digital sign in front of the school, a sound system in the cafeteria and ipads in the art classrooms! We also gift educational assemblies such as weatherman John Marshall, Junk Jam Band and author Dan Gutman and Michael Northrop to name a few. Some other gifts include the Hangouts for each grade, chrome book carts, and more. This year we look forward to raising money to provide more fun events and materials for our students, teachers, and families. But we can't do it without you!

***Membership supports these activities at Indian Hill School and we need your support!***

**Family membership is only \$10 so become a member today!**

**Join today online: [www.holmdelparents.org/indian-hill-school/](http://www.holmdelparents.org/indian-hill-school/)**

**(Please include your student name)**

**OR**

**Complete the bottom portion and return it through your child's teacher**

**(Remember to label the envelope PLG membership)**

**Pay your membership by 10/31, and your name will automatically be entered to win a \$50 Visa Gift Card to be drawn at the November 1<sup>st</sup> PLG meeting. (Winner need not be present)**

Thank you and I look forward to having you as a new or returning member of the Indian Hill School PLG!

Andrea Esposito, [plgmembership1@gmail.com](mailto:plgmembership1@gmail.com)

PLG VP Membership, Indian Hill School

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### Membership Form

Student's Name: \_\_\_\_\_ Student Grade: \_\_\_\_\_

Parent's Name: \_\_\_\_\_

Email Address: \_\_\_\_\_

Sign me up as a member of Indian Hill School PLG! My \$10 membership fee is enclosed

Thank you for your support!

Sponsored by Indian Hill PLG



## FUNDRAISING DRIVE

On behalf of the PLG, welcome to the 2019-2020 school year! The PLG sponsors both fundraisers and non-fundraising family fun events throughout the year. We have some wonderful events & opportunities planned already and are working on more!

With your support, we hope to raise funds to provide educational enhancements that will benefit the entire student body at Indian Hill School. Our Executive Board is hard at work planning fundraisers and events that will be enjoyed by all. We need your support and the best part is it all goes back to our school!

We understand that not everyone has time to volunteer or participate in every fundraiser. If you prefer to make a monetary donation, you can donate conveniently online through PayPal at [www.holmdelparents.org](http://www.holmdelparents.org) or you can send a check made payable to "Indian Hill School PLG" and put "Fundraising Drive" in the memo section. We hope to raise \$50-\$75 per student.

CHILD'S NAME \_\_\_\_\_ GRADE \_\_\_\_\_

DONATION AMOUNT \_\_\_\_\_ EMAIL: \_\_\_\_\_

If you have any questions or would like to volunteer to help with any of our activities, please contact us at [PLGvolunteers@gmail.com](mailto:PLGvolunteers@gmail.com).

We are looking forward to a great year!

Thank You!

*Sheena Dedhia PLGFundraising1@gmail.com and  
Christina Bruno PLGFundraising2@gmail.com  
Indian Hill PLG Vice Presidents Fundraising*

**Sponsored by Indian Hill PLG**

# PLG

Indian Hill School  
Parent Liaison Group

[www.HolmdelParents.org](http://www.HolmdelParents.org)

**Welcome Back Indian Hill Families!**

*Join us for our annual*

## **SPOOK-TACKULAR Private Family Event at Casola Farms!**

Saturday, September 28, 2019

Casola Farms

Rt. 34, Holmdel, NJ

Start Time: 7:00PM

Tickets \$20.00 Per Person

Admission includes: House of Horrors, Haunted Hayride & Corn Walk. Refreshments will be sold!  
This is not a "drop-off" event. Tickets must be purchased in advance and will be picked up the night of the event at Casola Farms.

Please return the order form with payment in an envelope marked, "PLG Welcome Back Night". Cash or checks (payable to "Indian Hill PLG") accepted.  
Also, you can visit the PLG webpage to make the payment via PAYPAL.

*Admission is free for those not participating.*

**Registration deadline is Monday, September 23<sup>rd</sup>.**

Student's Name(s): \_\_\_\_\_

HR#: \_\_\_\_\_ Grade: \_\_\_\_\_ Teacher: \_\_\_\_\_

Email: \_\_\_\_\_ Phone Number: \_\_\_\_\_

\_\_\_\_\_ # of Tickets Total Amount Enclosed: \$ \_\_\_\_\_

Questions? Contact: Sheena Dedhia at [plgfundraising1@gmail.com](mailto:plgfundraising1@gmail.com) /  
Christina Bruno at [plgfundraising2@gmail.com](mailto:plgfundraising2@gmail.com)

This event is sponsored by Indian Hill PLG.



## **APPOINTED BOARD POSITIONS:**

**ARISE:** Liaison to share ARISE news & information at our PLG Meeting

**ASSEMBLIES:** Responsibilities include researching, scheduling and managing assembly programs for Indian Hill School. Historically one in fall and one in spring.

**BARNES & NOBLE DAYS:** Coordinate with Barnes & Noble our fundraising event taking place at the store in December.

**BOARD OF ED LIAISON:** Liaison to share BOE news & information specific to Indian Hill

**BINGO:** Chairperson to schedule, shop and manage this family fun PLG Member event and organize a committee to help if needed. Takes place 3<sup>rd</sup> Friday in January

**BOX TOPS:** manage this wonderful fundraiser creating flyer, collecting, counting and submitting all boxtops. Create chart for cafeteria showing progress and competing homerooms. Organize winning classroom gift.

**CHESS:** Organizes this PLG sponsored after school class with the Chess instructor and creates & distributes registration flyer. Takes place twice a year.

**CAREER DAY:** Chair committee that organizes this fantastic day for our entire school in May.

**CLASS PARENTS:** 3 parents needed (1 per grade) who secure a parent to represent each homeroom class, organize Hangout events in fall and serves as a liaison to their grade's homeroom parents. Help with Field Day planning as well. 6<sup>th</sup> grade Class Parent also organizes pizza at field day for 6<sup>th</sup> only, Bagel Yearbook signing and Field Trip tshirt order.

**DRUG ALLIANCE:** Liaison to share news and information at our PLG Meeting.

**FACEBOOK PAGE:** Posts updates to IH PLG Facebook page

**GO GREEN:** Promotes recycle efforts including collections and fundraisers and special "Go Green" days/events throughout the year.

**HANGOUTS:** Grade class Parent responsible for managing event and securing volunteers.

**HCAA:** Liaison to share info and updates at our PLG Meeting

**HFEE:** Liaison to share info and updates at our PLG Meeting

**HISTORIANS:** take photos at events, assemblies, etc.. and post to PLG Board outside Main Office and occasionally share with publications. Responsible for Career Day Photos also.

**HOLIDAY SHOPPE:** Organize and manage the holiday shopping event in December

**HOSPITALITY (meetings & special events):** schedule & cater our meetings and special events. Secure committee to serve at special events including teacher luncheons, career day and monthly PLG meetings.

**PLANT SALE:** schedule and manage the May plant sale

**RED RIBBON WEEK:** organize the activities for this fun eventful week with most taking place during lunch. October event.

**SCHOOL STORE:** manage all school store sales, order inventory and schedule volunteers for our monthly store inside the cafeteria.

**SCHOOL SUPPLY BOXES:** collect supply lists, manage and organize delivery and distribution of the supply boxes.

**SNACK DAYS:** Manages all half day Snack Days where PLG presells snacks and delivers to classrooms at lunch time. Create presale flyer, purchase inventory, secure volunteers. Takes place all half days except in December.

**SPECIALIZED FUNDRAISING:** manages all catalog sale fundraisers and retail store fundraising giving PLG a percentage of sales.

**SPIRITWEAR:** create, order and distribute flyer selling apparel to promote spirit in our school. Deliver apparel to classrooms.

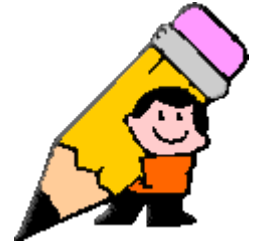
**SUNSHINE:** share staff special news with our PLG Meeting such as births, marriages, etc. Also send out greeting cards for these events as well as condolences when needed on behalf of PLG. Responsibilities also include securing the gifts/cards for special celebration days for staff such as Administrative Professionals Day, Nurses and Librarians Days.

**TEACHER APPRECIATION COOKIE DELIVERY:** Manage this fun day for the families to show their appreciation for the Indian Hill School Staff. Using a pre-established sign-up genius template, a request goes out to families to bake or buy cookies and send in. Teachers pack up these cookies during lunch time on stage while the children cheer them on. Takes place first Friday in May.

**TEACHER REPRESENTATIVE:** Teacher Liaison to PLG sharing our information with staff and vice versa. Staff member to fill this position.

**WEBSITE ADMINISTRATOR:** posts all information to our [Holmdelparents.org](http://Holmdelparents.org) website after attending the training session for the website. Maintains website





# Pointers from PLG:

Helpful Hints when entering Indian Hill....

Hello and welcome to Indian Hill School. Moving up to “the big school” is a big deal and we are sure you have many questions so we created a list of “pointers” we think you will find helpful when making this transition. Please click on the links below to answer specific questions or scroll down to read them all. You could also print it out and share with your new students coming into Indian Hill School.

- [Preview Day](#)
- [School Supplies](#)
- [Drop-off procedure](#)
- [Pick-up procedure](#)
- [Prime Time Information](#)
- [Daily Announcements](#)
  - [Lockers](#)
- [Typical 4<sup>th</sup> Grade Day](#)
  - [Switch Bags](#)
  - [Lunch](#)
  - [Visitors/Security](#)
  - [Yearbooks](#)
- [Power School/Parent Portal/Info Snap](#)
  - [Volunteering](#)
- [Conclusion & Contacts/save the dates](#)

1. **Preview Day:** Teacher Assignments will be posted in Power School Parent Portal August 23<sup>rd</sup>. Unfortunately, Preview Day is canceled for the 2019-2020 school year opening so the building is prepared for the first day of school, September 4<sup>th</sup>.

2. **School Supplies:** If you purchased a School Supply Box last spring, it will be waiting for your student on their desk the first day of school. If not, you can find a link to the general supply list for each grade here: [https://www.holmdelschools.org/uploaded/Schools/Indian\\_Hill\\_School/pdf/ih\\_supply\\_list.pdf](https://www.holmdelschools.org/uploaded/Schools/Indian_Hill_School/pdf/ih_supply_list.pdf). Everything on the general supply list is inside the Supply Box if you purchased one. Some of the teachers may require a couple of extra things but not much in our experience and those extra items are typically NOT required the first week

**3. Drop-off procedure:** Starts at 8:50a.m. and no earlier\*.

**NOTE:** Due to the changes to the parking lot at Indian Hill the administration is still working on the updated Drop-off and pick-up procedures. We will the PLG Pointers and the admin will communicate to parents as soon as these are ready.

\*Exception is morning music lessons/play practice, etc.. when drop off is (no earlier than) 8:10a.m.

**4. Pick-up procedure:** Like Village, **if you have to pick up early, the latest pick up permitted is 2:45pm.** If your child will be picked up regularly it is advised to submit a Pick-Up Consent Form. For children occasionally picked up, send in a note and you will be required to sign your child out. Permission for walkers will come from Main Office/InfoSnap on the first day.

**NOTE:** Due to the changes to the parking lot at Indian Hill the administration is still working on the updated Drop-off and pick-up procedures. We will the PLG Pointers and the admin will communicate to parents as soon as these are ready.

**5. Prime Time:** Early child care is available through Prime Time which is held at Village School and our students are transported to Indian Hill for the beginning of school. Aftercare for Indian Hill students is available and held here at Indian Hill. More information is available at the Main Office or on the district website:  
<https://sites.google.com/a/holmdelschools.org/primetime/home>

**6. Daily Announcements:** Every day “Daily Announcements” are made to let the children know what is expected for the day including tryouts for anything, meetings, etc. This information (and more) is posted daily on the Indian Hill School website: <http://www.holmdelschools.org/schools/indian/indian.shtm>  
Look on the right side in a red box that says “Click Here for Daily Announcements”  
**TIP:** check this daily for up to date school information.

**7. Lockers:** Locker assignments are given out the first day of school by the Homeroom teacher. This is typically the most exciting event of incoming 4<sup>th</sup> graders day! Locks are not permitted so please do not keep any items of value in your locker. Stick to fancy magnets (permitted) and school supplies!

**8. Typical 4<sup>th</sup> Grade Day:** Buses arrive and 4<sup>th</sup> graders should enter through Door #37 (5<sup>th</sup> & 6<sup>th</sup> grade enters through Door #34; not a rule, but suggestion as these doors are closest to their classrooms).  
**(TIP:** The first week of school, they will get off the bus and enter school with teacher and exit at dismissal with teacher) All of the 4<sup>th</sup> grade classrooms are in the same wing/section of the school. (They only have to go into different hallways when they go together to art, gym, music, media center or cafetorium.) Upon arrival, they will go to

their locker to hang their coat and backpack and proceed to Homeroom. There they will listen to Daily Announcements and start their day. They will stay with their class, all switching together according to their schedule. Some teachers permit snack as 4<sup>th</sup> grade has the latest lunch: 12:48-1:38. After lunch/recess, it's back to the schedule. Students return to homeroom for dismissal. Walkers and pickups are dismissed first followed by bus riders.

**INDIAN HILL SCHEDULE**  
**HR/Morning Mtg. /Attendance 9:05-9:15**  
**Period 1 9:17-10:07**  
**Period 2 10:09-10:59**  
**Period 3 11:02-11:52 (6<sup>th</sup> lunch)**  
**Period 4 11:55-12:45 (5<sup>th</sup> lunch)**  
**Period 5 12:48-1:38 (4<sup>th</sup> lunch)**  
**Period 6 1:41-2:31**  
**Period 7 2:33-3:23**  
**CPT/Homeroom 3:25 -3:35**

9. **Switch Bag:** YES, a switch bag is suggested. A big change for your 4<sup>th</sup> grader is they will switch classes. Most will have 2 teachers. The whole class switches/moves together to the other teacher (unless there is a special circumstance).

Having a switch bag with the supplies needed for the “switch” class is helpful as their “Homeroom desk” is filled with the supplies needed in their Homeroom class and the supplies needed for switch will be kept in their switch bag (as they will be seated in someone else’s “homeroom” seat when they switch.) **TIP:** take a binder with you when shopping for a switch bag and make sure it fits inside; some are not as wide as others. Typically, this is a drawstring or tote type bag.

10. **Lunch:** Lunch and recess work much the same as they did at Village with some fun exceptions. Some days, children are treated to “Lucky Lunch” when they can sit with any friends and not just their classmates. Lunch/Recess is split much like Village. While half the grade is at lunch, other half is at recess. “Rockin Recess” is when the entire lunch time (grade) goes to recess together...and lunch too. Chartwells Mealpay POS system is the same and your child will use the PIN number they had at Village (**TIP:** This PIN will stay with them throughout their years in the district. Please remind them to keep this number private.) “Allergy Tables” are in place at all lunches.

11. **Visitors/Security:** If you must come to the school, you must come to the Main Entrance through the first set of doors, then buzz in to enter the Main Office. If you need to enter the building for a specific purpose, you will need permission from an administrator or teacher, sign-in and hand in your driver’s license/ID/keys to obtain a Visitor’s Pass which must be worn at all times while inside the building.

12. **Yearbooks:** At Indian Hill, there is a yearbook committee made up of students and run by the staff at Indian Hill. The parent group no longer has any affiliation with the yearbook. An email is sent home from the yearbook company and from the staff member in charge of yearbook with the ordering information. Please look for this as it is important to place your order at this time as they order very few extras.

13. **Power School/Parent Portal/InfoSnap:**

**Power School** is a secure website that includes your child's grades, homework, attendance and more – posted by the teacher, all in real time. It is a wonderful tool to use. (**TIP:** you can download the Power School app to your phone for easy access.) You should receive your access ID with your placement letter which will help set up your account. The district code is **QBLH**. Also, Bus passes will not be mailed home. They are only available through this Power School parent portal.

**InfoSnap** is a secure online registration system that will allow you to electronically sign annual forms & replace all hard copy permissions, registrations, etc. that used to come home on the first day.

14. **Volunteering-** The Parent Liaison Group (PLG) is very active in our school. We could use your help. There are many ways to volunteer whether you are at home or you are a working parent. Look for the Back to School packet for a list of opportunities as well as a list of events and fundraisers happening this year! Remember to “LIKE” Indian Hill School PLG on Facebook to keep up with the latest news and check out our website at <http://www.holmdelparents.org/main/indian-hill-school/>

15. **Conclusion & Contacts:**

**We hope you found these PLG Pointers helpful. Indian Hill is a great place and with your help and participation, great memories will be made. Please don't hesitate to reach out to any Executive Board Members of PLG with any questions or concerns as we are here to help and support you as well as the students, staff & school.**

**-Indian Hill School Parent Liaison Group-**



**PLG EXECUTIVE BOARD:**

President: Meagan Solomon Rodgers: [PLGPresident1@gmail.com](mailto:PLGPresident1@gmail.com)  
1<sup>st</sup> Vice President Membership: Andrea Esposito: [PLGMembership1@gmail.com](mailto:PLGMembership1@gmail.com)  
Vice Presidents Fundraising:  
Sheena Dedhia: [PLGFundraising1@gmail.com](mailto:PLGFundraising1@gmail.com)  
Christine Bruno: [PLGFundraising2@gmail.com](mailto:PLGFundraising2@gmail.com)  
Corresponding Secretary: Ellen Flaherty: [PLGCorresponding1@gmail.com](mailto:PLGCorresponding1@gmail.com)  
Recording Secretary: Carol Kidorf: [plgrecordingsec1@gmail.com](mailto:plgrecordingsec1@gmail.com)  
Treasurer: Tiffany Gourley: [PLGTreasurer1@gmail.com](mailto:PLGTreasurer1@gmail.com)

We hope you will join us for our first PLG meeting:  
**Friday September 6<sup>th</sup> at 9:30 am**  
**in the Indian Hill Cafetorium.**

**TIP:** lots of info at this initial meeting and a delicious breakfast....  
All children are welcome.

**IMPORTANT TIP:** Add now to your Contacts List:

**Indian Hill School** phone#: 732-946-1045

Address: 735 Holmdel Rd Holmdel, NJ 07733

Website: <http://www.holmdel.k12.nj.us/schools/indian/indian.shtm>

**PLG:** <http://www.holmdelparents.org/main/indian-hill-school/>

**...and don't forget to "Like" [Indian Hill School PLG Facebook page](#)  
and [Indian Hill School Facebook page!](#)**

**Take advantage of these younger years; the small amount of time  
you give leaves you with a lifetime of memories.**

This guide was written by Debbie Brew [debbrew@verizon.net](mailto:debbrew@verizon.net) on behalf of Indian Hill  
PLG with the help of parents & students of IH.  
This guide is sponsored by Indian Hill PLG.